

ST. BARNABAS' EPISCOPAL CHURCH

MAY 2, 2021

ANNUAL MEETING

The Rev. Kenn Katona, Rector

St. Barnabas' Episcopal Church
2800 Duncan Road Wilmington, DE 19808
(302) 994-6607

Church Secretary: stbarnabas0ffice@comcast.net

Church Web Site: www.stbarnabasde.org

Facebook: <https://www.facebook.com/stbarnabasdelaware>

VESTRY

Sr. Warden Ed Rowles (2021)
Jeff Bowersox (2023)
Bob Haushalter (2023)
Valerie Jackson (2022)
Pat McDonald (2023)
Marian Weir (2021)
Debbie McGonigal, Recording Secretary

Jr. Warden Joanne Figliola (2022)
Robin Buckley (2022)
Alan Irwin (2021)
Bob Jefferson (2022)
Steve McIntosh (2023)
Lydia York Vestry Clerk (2021)

PARISH STAFF

The Rev. Kenn Katona
Sister Cassandra Norsworthy
Beth Winward
Young Tyler

Rector
Chaplain
Parish Administrator
Sexton



We are called by God to see Christ in all persons, grow in faith and live in joyful fellowship with one another

TABLE OF CONTENTS

Rector's Report	4
Warden's Report	6
Report from the Pastoral Assistant	7
Report from the Parish Administrator	8
Liturgical Ministries and Committees:	
Altar Guild	9
Liturgical Readers & Eucharistic Ministers	9
Children's Choir	10
Christian Education	11
Youth Group	12
Pastoral Care	13
Stephen Ministry	14
Early Risers Bible Study	14
Building and Grounds	15
Memorial Garden	16
Family Promise	16
Outreach	17
Scouts BSA Troop 1923 For Girls	18
Search Team	20
Financial Reports	
Balance Sheet December 2020	21
Income & Expenses 2020 vs 2019	22
Financials (year end 2020)	23
Endowment Fund	29
Capital Campaign 2019-2021	30
Appendices:	
Appendix A Baptisms, Confirmations, Weddings & Funerals	31
Appendix B 2019 Parochial Report Data	32
2020-2021 Ministry Directory	33

RECTOR'S REPORT

Dear St. Barnabas' Parishioners,

It has now been four months since I have become your Rector and I would like to say thank you for the opportunity to serve you, this church, and our community. The way you have all welcomed, included, and worked with me is indicative of the loving nature of this congregation and I look forward to all the Holy Spirit has in store for us as we move forward together. A little over a year ago, St. Barnabas, along with countless other churches all over the world, had been handed the task of reimagining how we operate as a faith community and as a worshiping church if we were to move forward and thrive in a very different world than we were used to. We have innovated, we have experimented, and we have employed the usage of multiple types of technology. We still have a few kinks to work out, but we have a vision in place and know the roads to travel to put forth a quality online and virtual presence. Throughout this pandemic, our church has moved forward with grace, humility, and a spirit of wanting to find a way to serve in the best ways possible given our gathering limitations. In all, I would say that our resolve to be a welcoming, missional, and thriving community in a post-quarantine world is quite intact and I can say with confidence that I am sure our future is bright indeed.

This pandemic has, of course, not come without its challenges and difficulties. Like churches all over the world, we have been affected financially and are currently running a deficit budget that is not sustainable. Even the strongest churches, seminaries, and other non-profits are all in the midst of rethinking how to do things and what is the best usage of resources. We are a strong parish with a committed congregation and vestry who will be focusing on a vision for the future, so that others might discover the same incredible community, purpose, and joy in Christ that we have found here at St. Barnabas. Please be praying for myself, your wardens, and the rest of the vestry as we seek the Holy Spirit's guidance at our retreat.

My hope for this next year is that we will experiment in finding some traditional, and some new and different ways to share the gospel of Jesus Christ. Specifically, to share God's love with those who have yet to darken our doors. My hope is that we will seek inspiration from the Holy Spirit and discern a plan concerning how we might best use our resources to reach young families and new people who will one day carry the torch of our beloved church far into the future.

I would like to take a moment to thank everyone who helps to make our parish all that it is. I would name specific people, but I know that I would forget someone, and I would hate to dishonor any of you in that way. So, I would like to give a brief and general thank you to all who are committed to making our parish a beacon of hope in this community. We cannot exist and function in the way that we do without you. I am honored to serve alongside of each and every one of you and from the bottom of my heart, thank you so very much for your ministry.

May the Peace of The Lord Be Always with You,

The Rev'd Kenneth J. Katona+

WARDEN'S REPORT

Last year, in 2020, we had a new first for St. Barnabas when George McDowell hosted the first ever virtual Annual Meeting report for St. Barnabas via Zoom. Here we are, 1 year later, and once again we are unable to gather at the church for our annual meeting. We pray that next year we will all be able to gather in the Great Hall again for the meeting. In spite of the challenges we have faced due to the pandemic, St. Barnabas has persevered, a tribute to God and to the tenacity of our members.

Has this been a boring year? No way! As we moved through the past 12 months, we have gone through 2 priests including Fr. David Beresford as Interim Rector, Sarah Nelson as Resource Priest and now we welcome Fr. Kenn Katona as our new Rector. Change has become our new way of operating. In-person worship has been restarted, suspended and restarted once more under guidelines provided by the Diocese, the State of Delaware and the CDC. We have seen the installation of our new Zimmer organ, the wrapping up of the capital campaign and the implementation of live streaming of services on YouTube.

Through it all, as parishioners of St. Barnabas, you have remained steadfast in your resolve to continue serving the Lord and attending to the ministries that St. Barnabas supports. The Vestry continues to oversee the temporal affairs of the church in conjunction with Fr. Kenn.

As we go forward with the effort to restart all the things that we all enjoy about St. Barnabas, we will continue to face challenges and we will continue to meet those challenges as we have in the past.

Our sincere thanks to all the leaders of our varied ministries for your steadfast devotion and attention to these important tasks.

Please review all of the individual ministries reports to see how St. Barnabas has adapted to change and how we will continue to embrace change for improving our work in the community as we go forward.

With all glory to God,

Ed Rowles, Sr. Warden

PASTORAL ASSISTANT REPORT

My role as Pastoral Assistant of St. Barnabas' Episcopal Church is to be available to all members of the congregation for any kind of help they may need. I am to support the Clergy of the parish and be available to them however and whenever needed. As Pastoral Assistant, I prayerfully support this congregation, our Vestry and our Clergy on a daily basis. I am available for consultation, prayer, visitation and conversation.

Currently, I am Chair of the Pastoral Care Committee, and have many wonderful committee members I can call upon to help me in caring for and assisting members of our congregation. We are all one body in Christ, and without Christ as our guide, we fall short.

Prayer is the ground from which all genuine pastoral care springs. It is God, Christ and the Holy Spirit who keep us working and praying together for the good of all.

My goal as Pastoral Assistant is to be present as soon as possible when any parishioner goes into the hospital or experiences other trauma. There are three things that are needed to help your Clergy and me accomplish this:

- Please let someone in the church know when you are going into the hospital and/or when you are in the hospital.
- Tell the hospital you are a member of St. Barnabas' Episcopal Church
- Have a family member call the church to let us know you are hospitalized

Many of our members listen to their friends and let me know when someone is not doing well or just needs to talk. We have wonderful members who send flowers, send cards, make phone calls, help with travel to and from doctors, offer prayers etc. This is a wonderful ministry and it is spreading throughout the congregation. I am so grateful to all of our members for their help and assistance. St. Barnabas is a loving parish and we are learning more and more how to love and care for each other.

During the Coronavirus, our personal contacts and deliveries are changed. We are contacting parishioners by phone. We are checking on any needs and any ways we might be of help. We encourage parishioners to contact us when they know or hear of someone in our parish who needs help in any way. Inasmuch as we cannot visit at the hospital, please let me know of those hospitalized, so that I can contact them, and/or have them visited by a Chaplain.

Respectfully submitted, Sr. Cassandra Norsworthy - 302-331-5688
zaclight742@gmail.com

PARISH ADMINISTRATOR

Wow, what a crazy year 2020-2021 has been! The coronavirus pandemic has been a challenge for all of us, to say the least. Helping our families and friends through this difficult time has not been easy, but with the help of technology, such as Zoom, YouTube, FaceTime and email, it has made it a lot easier to communicate and support our loved ones, including here at St. Barnabas.

Since April 2020, the church office has been closed. I no longer have volunteers helping in the office. I was and continue to be busier more than ever keeping the office running: from an increase in emailing and answering the telephone to following CDC and the Diocesan COVID guidelines; locating and ordering hand sanitizer stations, hand sanitizers, safe distance and other signage, cleaning supplies, masks, thermometers, gloves, assisting with the Diocesan Certificate Plan for reopening, creating contact tracing forms, everything required to allow us to safely reopen again for worship services in July of 2020. Assisting parishioners with their questions and concerns regarding COVID protocols and church guidelines, worship reopening dates, pledge statements, and online church activities. Providing administrative support to our our Interim Rector, Resource Priest, and our new Rector, and supervising the work of the Sexton. The Parish Administrator also assists Stepping Stones Daycare with any issues they may have.

The Parish Administrator maintains church records and letters, inputting and submitting the Parochial Report information to the Diocese, formatting the Annual Report, and creating weekly bulletins. The Administrator aids the Treasurer with vendor payments and helps the Assistant Treasurer and Counters with plate offerings and the inputting of parishioner data into the Churchinfo database.

Coordinating arrangements with families for funerals, weddings, baptisms and with receptions, if necessary, are also the responsibility of the Parish Administrator. Other miscellaneous tasks include scheduling church maintenance with outside vendors, maintaining the online church calendar, creating and mailing a version of the e-NEWS to those who do not have a computer, and updating and creating information on the church website - all just a small portion of the job.

Respectfully submitted,
Beth Winward
Parish Administrator
stbarnabasOffice@comcast.net

ALTAR GUILD

Leslie Walker is the current head of the Altar Guild. The Altar Guild has not functioned as a group since the last annual meeting. Leslie Walker has performed the weekly duties of the Altar Guild for the last year. Leslie and Dave Walker have changed the hangings for the church seasons. Please thank them for their dedicated service.

Respectfully submitted,

Ruth Bruner, retired Altar Guild Head

LITURGICAL READERS AND EUCHARISTIC MINISTERS

Liturgical Readers: With the suspension of in-person worship at St. Barnabas, there was no need for the usual liturgical readers or Eucharistic ministers. The demand for liturgical readers changed with Fr. Kenn's arrival. He altered the recorded YouTube services to include a variety of readers instead of a single reader and a warden. Liturgical reading was transformed again with livestreamed services followed closely by restricted attendance and socially distanced in-person services. Thank you to the readers who volunteered to serve during this time! Also, thank you to Maria LaValle who headed this ministry until she had to pause with a medical issue.

Eucharistic Ministers: With the restriction of Holy Eucharist to 'in one kind only' combined with other pandemic-related restrictions, there have been no services requiring the assistance of one or more Eucharistic ministers.

An Opportunity: Eventually, we will be worshipping together as usual and the need for liturgical readers and Eucharistic ministers remains. Please consider either one or both of these ministries as being a part of your Christian journey. If interested or if you would like additional information, call Frederick (Bud) Cooling, (302) 239-9572, or send an e-mail to budcath@verizon.net. You may also contact the church office stbarnabas0ffice@comcast.net, (302) 994-6607.

Yours in Christ,

Frederick "Bud" Cooling

CHILDREN'S CHOIR

Children's Choir Pre-COVID:

St. Barnabas' Children's Choir offers the opportunity to praise God, have fun, eat snacks, wear cool robes, have dance parties, play instruments, oh, and sing too!

Children age 3 and up are encouraged to join. We meet every Sunday after the 10:00 a.m. service and rehearse until noon. First Sunday, Family Sunday, we sing the Offertory Anthem. Absolutely all are welcome, no auditions. First and foremost is to praise God and make a joyful noise!

We also present the Christmas Pageant, and (sometimes) an annual Musical in May.

Children's Choir is led by Sandy Witman and Cara Stanard.

Join us – and bring a friend! We've all got busy, busy schedules; anyone is welcome at any time – as often or as little as your schedule allows. We make sure you have words and recorded music to practice at home!

Children's Choir Currently (April, 2021):

We are about to release our first ever virtual anthem recording. Now that we (kind-of) know the technical ins and outs, we will try to publish a virtual anthem once-a-month-ish until we are able to sing together again!

For more info, please contact Sandy Witman, slwitman@comcast.net, 302-668-6302.

CHRISTIAN EDUCATION

Since St. Barnabas Spring 2020 in-person suspension, everyone has been in our thoughts and prayers. Even with some attempts at soft opening, it has not yet been deemed safe to resume programs which need in-person contact. With the support of many parishioners, we did manage to touch base with St. Barnabas' families with youth and younger children to share some Easter goodies in April 2021. Please let us know if you are interested in future endeavors as a recipient or volunteer, AND please let us know if we somehow missed you in the parish directory active list.

Leaders in all facets of Christian Education are excited about our new rector and are in contact with Fr. Kenn Katona to share information, history, and ideas about our programs and their reopening. Please continue to stay tuned as we unfold future plans for Christian Education at St. Barnabas.

Your input is valuable and NEEDED. If you have anything to share, have questions or concerns please feel free to contact me with your thoughts. We are really looking forward to us all being able to work, worship, connect, and play together again soon.

Cathy Lopez-Cooling (h) 302-239-9572, (c) 302-354-5005, or email: cathy@childrenshouse-de.org or budcath@verizon.net)

YOUTH GROUP

Youth Group Pre-COVID:

St. Barnabas' Youth Group is a collection of tweens and teens who get together to have fun, to enjoy each other's friendship, to explore our faith, and to serve the body of Christ.

Junior Youth Group is grades 5 – 8; Senior Youth Group is grades 9 – 12. The schedule varies depending on the activities, so check the St B Sunday bulletin or website for the latest info.

We play together: Apples to Apples, make and distribute Super Subs, host Shrove Tuesday Mardi Gras Pancake Dinner, scavenger hunts and hide 'n seek, ping pong, lots of eating, and a host of other fun stuff.

And we do Jesus stuff together: plant/water/harvest YG vegetable garden for donating to food pantry; shop for canned goods for the Community Church food pantry; What are you most grateful for today?; plant trees and bushes; collect hygiene items for Port of Wilmington Seaman's Center ditty boxes; and serve at Workcamp annually – a mission trip to repair homes for elderly, low income, and disabled families.

Join us – and bring a friend! We've all got busy, busy schedules; anyone is welcome at any time – as often or as little as your schedule allows.

Youth Group Currently (April, 2021):

We met on Zoom from November 2020 through March 2021. Played Apples to Apples and some other games on line. Mostly, we just chatted about life and loss, because of COVID! It's always good to see each other's faces, even if just virtually!

Now (weather permitting) we're meeting outside, masked, which is way better than virtual! We flew homemade kites, played can slam, started getting the outreach veggie garden ready, noted and compared the despair of COVID with the despair of the disciples pre-Resurrection. We will hold our annual Mother's Day Flowers fundraiser for future Workcamps, since we can do that outside.

Whether we can safely serve at Workcamp this year, in the midst of COVID, is still a question.

For more info, please contact Sandy Witman, StB YG Leader, slwitman@comcast.net, 302-668-6302.

PASTORAL CARE

Scope & Purpose:

The purpose of the Pastoral Care Committee is to provide care for members of St. Barnabas who find themselves in need of assistance of any kind. If the need is beyond what we, personally, can do, or provide, then we do what we can to assist in determining who or what organization would be able to provide the assistance needed. We are a group bonded in love. We encourage all parishioners to carry the love and light of Christ to everyone in need.

Focus:

There are several groups in St. Barnabas which fall within the scope of the Pastoral Care Committee:

Eucharistic Visitors: Sr. Cassandra, Chair

We have five (5) active Eucharistic Visitors who go out to take Communion to our home bound/shut-ins. Unfortunately, at this time, we are on lock-down due to the Coronavirus, and all our visiting work is done by phone.

Cards and Flowers: (*for the sick, infirm, or those celebrating very special occasions*):

Joan Yulduzian, Chair

We are so blessed to have Joan sending out cards to our parishioners in need, hurting or hospitalized.

Prayer and Praise Chain: Leslie Walker, Chair

This ministry is in addition to the Sunday morning list read during the Prayers of the People. If you are not receiving this list by email, please contact Leslie to get your loved ones on the list, and to receive the list by email.

Stitched with Love: Laura Gracie, Chair

This ministry is wonderful! Normally the ladies would meet once a month to do their stitching together of all the baby blankets and the prayer shawls. When the pandemic has lifted, they will continue to meet and deliver shawls to folks who are grieving.

Grief Books: Marti LaRue, Former Chair

Books are sent to help folks through different stages of grief throughout the year.

We encourage parishioners to contact us when they know or hear of someone in our parish who needs help in any way. Please contact Sr. Cassandra, at zaclight742@gmail.com, or at 302-331-5688, or call the church office.

Respectfully submitted,

Sr. Cassandra Norsworthy, Chair

STEPHEN MINISTRY

God's Love in Action: Stephen Ministers provide confidential one-to-one Christian care to those who are experiencing difficult times in their lives. As a team we have established caring relationships, ongoing continuing education and many hours spent in less formal conversations. The past year has been particularly challenging as we stopped gathering as a parish for much of 2020, yet the Stephen Ministry team has reached out to parishioners engaging in conversation and connecting through prayer. Due to COVID restrictions, we continued our meetings virtually. Stephen Ministers are available to parishioners, their families and friends and we have trained Stephen Ministers available if there is a need. Currently we have 13 active Stephen Ministers, one inactive and one retired. If anyone is interested in having a Stephen Minister or knows of someone who is going through a difficult time, please contact Fr. Katona or a Stephen Leader.

Respectfully submitted,
Leslie Walker

Stephen Leaders
Lynda Harris, Sr. Cassandra Norsworthy and Leslie Walker

EARLY RISER'S BIBLE STUDY

The Early Risers Bible Study meets over Zoom at 7:30 a.m. on Thursdays. Why so early? We get to share fellowship, breakfast, prayer, and study and still get on our way to work (or, for the retirees, to the rest of our day) by 9:00 a.m. Our meetings begin with a sharing of what is going on in our lives and our prayer concerns.

Our study program extends beyond conventional Scripture study. We are also interested in learning about the cultural influences that shaped the Bible's Scriptures, their interpretation over the ages within historical and cultural context. We conclude our meetings saying the Lord's Prayer together. We then go on our separate ways to face the world renewed and refreshed by our fellowship, prayer, and study.

Everyone is welcome, come join us!

Greg Taylor

BUILDING & GROUNDS

The Building and Grounds Team is responsible for maintaining the St. Barnabas' Church property and for providing a safe environment for our parishioners and tenants (Stepping Stones and the former rectory rental). The church property includes the building, the former rectory, the parking lot, the lawn, and the entrance road. Whenever possible, we perform work ourselves, utilizing available talent within the parish. When appropriate and necessary, we manage the contracting of the work. Contracted work includes major electrical and plumbing tasks as well as grass mowing and driveway snow removal. The Church Office coordinates building needs/activities during the week (Thank You, Beth and the office team!). Significant tasks (cost exceeding \$1000) require authorization from the Vestry. Our budget for 2020 was \$20,000 and we completed the year at \$16,729 due to budget restraint.

Accomplishments during the preceding 12 months included:

- Contracted rear gutter repairs
- We installed an organ speaker wire under the sanctuary floor and modified the choir loft
- Repaired the roof leaks and painted the exterior brown trim
- Kitchen flooding led to a major storm drain project
- Replaced the rectory air handler blower
- Responded to County bio-retention area improvements
- Completed the lighting upgrades in the sanctuary
- Multiple trees were removed after major spring wind damage

Our team received 86 repair tasks and completed 82 tasks over 12 months.

The B&G Team meets on the first Tuesday of every month to review status of ongoing tasks and to plan future activity. If you would like to join the team, or just help on a single project, please contact any member of the team. Your help, whether it be physical labor, offering advice, or contributing financially, is always appreciated!

Building & Grounds Committee

Craig Brosi

Brian Engler

Terry Flanagan

Lesley Haushalter

Alan Irwin

Dick Leaning

Pat McDonald

George McDowell

Allan Okuniewski

Jay Strong

Dave Walker (Chairperson)

MEMORIAL GARDEN

The Memorial Garden was established to provide for the burial, on the grounds of St. Barnabas', of the cremated remains of parishioners and others who have a relationship to St. Barnabas'. Sites may be reserved prior to death, or selected at or after death by a legal representative of the deceased. Names of the deceased are displayed on a Memorial Garden plaque inside the church and on a granite memorial outside, in the garden.

In 2020 there were four interments. There were twenty-four interments from 2015 through 2020, i.e. an average of four per year in that period.

We installed a new granite memorial in 2020, identical to the two existing memorials, to accommodate additional nameplates.

Detailed information about the operation of the Memorial Garden, including a blank copy of the interment agreement, is available at the church office and from the members of the Memorial Garden Committee.

Memorial Garden Committee - Hal Bruner, Chair, Craig Brosi, Pat McDonald, Allan Okuniewski, Bill Rose.

FAMILY PROMISE

Our team continues to volunteer and serve families in our community experiencing temporary homelessness. The program model of a rotational overnight church shelter had to be adjusted during the Pandemic, limiting the number of families we can serve. We are currently delivering dinners for 1-2 families, staying at the Hospitality Center, according to our schedule of 3 weeks per year. Family Promise continues to be the most effective program in New Castle County, thanks to the personal touch of a vast network of church volunteers. The organization looks forward to the day when we can return to the Church sheltering model and the community connection that it creates. This will be evaluated for 2021, and only when circumstances and full volunteer agreement allow. Meanwhile, Family Promise is very grateful for the help and flexibility of each and every volunteer at St. Barnabas that enables this program to continue!

Respectfully submitted,

Cindy Richards

OUTREACH

Outreach Committee Ministries Reports

Volunteers for all of these ministries are welcome. Please reach out to our contact individual.

Emmanuel Dining Room

Currently, the ministry serves a meal on the 15th of every month for 300 participants in downtown Wilmington. The meals are provided to people who otherwise may not eat all day.

Contact: Stephen Kingsberry

Mill Creek Ministerium Project

This outreach provides families and individuals that are food insecure with a small bag of groceries once a week. We are also providing fresh seasonal produce as possible. Clothing and household items donations also welcomed.

Contact: Amy Quillen

School Ministry

Anna P. Mote Elementary School

Three families suffering from COVID losses and homelessness were supported with gift cards. A food drive collection was donated to the Ministry of Caring and to Mill Creek Ministerium Project.

contact: Leslie Walker

Andrew's Place

Andrew's Place is a homeless men's shelter in Wilmington under the direction of Friendship House. Every third Friday of the month, a hot meal is provided to 15 men in this shelter throughout the year. We have continue COVID.

contact: Maria Perez Monzon

Family Promise

Family Promise continues to have a positive success rate in returning families to independent living. Our current service is 3 times a year and includes providing and serving an evening meal, drivers and overnight volunteers. This year only meals were dropped off to housing locations due to COVID.

contact: Cindy Richards

Seamen's Center

This ministry is supported by Susan and John Martin. They support the Seamen's Center by providing transportation from the port to local shopping areas. During Christmas, donations of personal items are requested for a gift box/bag. This year requested items were purchased but there was no contact with crew members due to COVID. Contact: Sue and John Martin

SCOUTS BSA TROOP 1923 FOR GIRLS

Thank you for hosting and supporting our troop and this ministry!

Here's how we spent our second year of existence—100% outdoors:

Sustaining: As a largely outdoor program, the troop has provided stability to the Scouts and their families during the pandemic. We now have 22 active Scouts, 12 trained leaders, a host of involved parents, and continued strong support from St. Barnabas. We welcome any girl ages 11–17 who would like to learn more! Please spread the word!

Modifications to how we've operated have included:

- Wearing masks, even when spaced out at outdoor meetings and events
- Forming a committee of parents who are medical professionals to advise on safety protocols
- Taking attendance of both youth and adults at meetings to facilitate contact tracing if warranted
- Pivoting to Zoom meetings when local COVID conditions have warranted or around major holidays
- Limiting to one Scout per tent instead of two on campouts; no cabin camping this year
- Choosing activities consistent with social distancing requirements (e.g., backpacking; wilderness survival; practicing cooking over personal backpacking stoves; etc.)
- Selecting nearby campout locations that don't strain families' abilities to transport their Scouts
- Bookending our summer camping experience with periods of isolation for everyone's safety

Camping: After canceling all planned campouts last spring and summer camp, we participated in the first-ever BSA National Camp-in last May from our own yards. Over the summer, we found safe ways to gather in person, following local guidelines. We held a family campout in June, crafted a weeklong summer camping experience at Cape Henlopen State Park in July, and backpacked 19 miles of the Mason-Dixon Trail in August. Throughout the fall, winter, and spring, the troop continued to have monthly camping trips or day trips, and we plan to attend summer camp in person in late July!

Learning: Whether on Zoom or in person, we make the most of our meetings! Troop 1923's Scouts continue to advance in rank and include the first female Scout in BSA's Del-mar-va Council to attain the rank of Eagle! Scouts took advantage of online merit badge offerings from counselors around the country last spring and summer. Troop 1923 connects with female Cub Scouts interested in continuing on with Scout BSA and supports other area female troops to keep the program strong in this region.

Earning: Our first annual Christmas Tree pick-up/recycling fundraiser in January has helped us offset camping expenses, purchase additional gear, and offer camperships so all may attend summer camp.

Leading: Our youth leaders help guide one another to personal, patrol, and troop growth and success. The troop's Patrol Leader Council (PLC) meets monthly to plan camping trips and activities, select this summer's destination for a week of Scout camp, and learn skills to be more effective leaders.

Serving: It's been our honor to serve St. Barnabas by helping with outdoor cleanup and spreading mulch last fall and lending a hand on Rogation Day. We welcome other ways to support the church and its ministries the way you support ours. We were thankful to celebrate Scout Sunday with the parish 2/28/21.

Succeeding: Scout spirit motivates us to keep on going! Though there were things we didn't get to do this past year, as a troop we've explored ways to be resilient and take full advantage of what we *could* do. The Scouts continue to be full of ideas for other plans that will allow the troop to Scout On!

To learn more about this ministry, visit <http://Troop1923.com/> or email troop1923sm@gmail.com.

Respectfully submitted,

Catherine & Patrick Kaser
Advancement Chair & Scoutmaster, Troop 1923

SEARCH TEAM

The Search Team was charged with the following duties when it was formed in 2019: To examine the needs of the congregation; to collect applications for the position of full-time Rector, and to bring to the Vestry the name of the candidate who, based on the needs and desires of St. Barnabas, is a match to be our Rector. We were searching for someone who will walk with us and partner with us to lead and help us grow... someone who will unite us with a common vision, will guide us as we discern our spiritual gifts, and will help us to deepen our faith.

In May 2020 we started to thoroughly examine each applicant and conducted interviews with those who best fit our criteria. In June 2020 we provided the Survey information to the four newly-elected Vestry members: Pat McDonald, Sarah Smith, Bob Haushalter, and Jeff Bowersox. In September 2020 candidates visited St. Barnabas for an area tour, interview and a meeting with our Wardens and Finance Chair. After much thorough examination and prayerful consideration, we made a recommendation in October 2020 to the Vestry to call The Reverend Kenneth Katona.

At that time, after making a recommendation to the Vestry, the St. Barnabas Search Team has fulfilled its duties and no longer meets as a committee.

Respectfully Submitted,

Beth Engler, co-chair of the St. Barnabas Search Team

St Barnabas' Episcopal Church
Balance Sheet - 2020 vs 2019

		31-Dec-2020	31-Dec-2019	change
ASSETS				
1	WSFS Checking Account	63,425	119,915	-56,490
2	WSFS Money Market Account	16,867	16,859	8
3	M&T Securities, Inc Account	76,857	76,722	134
4	Accounts Receivable	28,500	0	28,500
5	TOTAL ASSETS	185,649	213,497	-27,848
FUNDS & LIABILITIES				
6	Operating Fund	53,659	16,411	37,249
7	General Reserve	33,981	17,571	16,410
8	Grant from Diocese of Delaware	2,500	0	
9	Maintenance Reserve	20,251	12,924	7,327
10	HVAC Maintenance Reserve	14,775	13,609	1,166
11	Memorial Fund Account			
12	Memorial Fund	9,142	38,794	-29,652
13	Stained Glass Windows	18,013	18,013	0
14	Evangelism / Parish Life	124	0	124
15	Outreach			
16	Outreach for Housing	0	30,000	-30,000
17	Invite, Welcome, Connect	250	250	0
18	Outreach to Distribute	0	0	0
19	Emmanuel Dining Room	3,268	2,642	626
20	Refugee Support / Border Mission	0	574	-574
21	Christmas Bazaar	4,683	8,807	-4,123
22	Family Promise	154	1,128	-974
23	Elementary School Ministry	1,029	1,000	29
24	Support for Church Families	46	0	46
25	Community Church	800	0	800
26	The Arts Series at StB	4,452	4,322	130
27	Youth Work Camp	3,090	4,377	-1,287
28	Youth - Group Proj 2018	0	5,259	-5,259
29	Continuing education allowance	1,031	1,031	0
30	Rectory Rental Deposit	3,400	3,400	0
31	Clergy Transition	0	2,196	-2,196
32	Receptions	0	0	0
33	Pre-paid Pledges	11,000	31,190	-20,190
34	TOTAL FUNDS & LIABILITIES	185,649	213,497	-30,348
NOTES TO FINANCIAL STATEMENTS				
35	WSFS Account (Housing fund)	45,000	45,000	0
36	Mortgage - Diocese A&D #975 Rate: 1.93% for 8 Years, due Dec 2028 Date Due: Dec 2025	61,533	39,999	21,534
37	Mortgage - Foundation Loan Rate: 4.3% for 15 Years, due Jan 2024 Date Due: Jan 2024	0	42,298	-42,298
38	Loan - St Barnabas Endowment Fund Rate: 5.0% for 5 Years Date Due: Oct 2024	30,000	30,000	0

Respectfully submitted R Craig Brosi

St Barnabas' Episcopal Church
Income & Expenses - 2020 vs 2019

		2020	2019	change
REVENUES				
1	Plate Offering	26,098	23,386	2,712
2	Pledge Income	244,165	268,373	-24,208
3	Investment Income	321	1,711	-1,390
4	Altar Flower Contributions	600	3,585	-2,985
5	Day Care Rental	70,600	72,730	-2,130
6	Room Rental	610	4,875	-4,265
7	Rectory Rental	20,400	20,400	0
8	Paycheck Protection Program	40,487	0	40,487
9	Miscellaneous Income	4,450	9,027	-4,577
10	Endowment Fund Income	0	0	0
11	TOTAL REVENUES	407,731	404,087	3,644
EXPENSES				
12	Clergy Salary, Supply Clergy	53,697	69,187	-15,490
13	Clergy Benefits	16,611	17,874	-1,263
14	Clergy Professional Expenses	1,245	2,784	-1,539
15	Diocesan Acceptance	47,000	47,000	0
16	Staff Salaries	102,718	102,212	506
17	Staff Benefits (includes payroll taxes)	13,933	14,049	-116
18	Church Utilities	30,344	36,490	-6,146
19	Insurance	12,327	7,714	4,613
20	Mortgage Principal	20,765	26,308	-5,543
21	Mortgage Interest	3,898	5,282	-1,384
22	Office Expense	5,422	6,927	-1,505
23	Buildings & Grounds	16,729	19,647	-2,918
24	Trans to HVAC Maint. Reserve	2,000	4,000	-2,000
25	Trans to Maint. Reserve	7,000	0	7,000
26	Housekeeping	1,616	2,171	-555
27	Christian Education	430	122	308
28	Music Program	1,902	4,684	-2,782
29	Evangelism/Parish Life	2,513	6,303	-3,790
30	Worship	9,232	7,942	1,290
31	Altar Flowers	507	1,995	-1,488
32	Stewardship	165	566	-401
33	Pastoral Care	733	2,334	-1,601
34	Diaconate Expenses	184	0	184
35	Miscellaneous	776	1,557	-781
36	Clergy Transition	2,326	531	1,795
37	TOTAL EXPENSES	354,073	387,676	-33,603
38	INCOME IN EXCESS OF EXPENSES	53,658	16,411	37,247

Respectfully submitted - R Craig Brosi

FINANCIALS (year end 2020 and 2021 Budget)

2021 Budget Summary - Important to Review (copied from Mar/Apr eNEWS):

It is important that the parish is aware of the financial strain that St Barnabas is currently under in 2021. We have seen a drop of about \$50,000 in income (mostly pledge/plate- \$40k and lost room rental and misc. income -~\$10k) since 2018. Some of this is due to the COVID situation but some may also be due to a downward trend in giving that may continue after COVID.

Our expenses have also returned to a more normal level now that we have a full-time rector. We have tightened our belt in all areas to help balance the budget.

Luckily, we have been exceptionally good stewards of the church financials and have saved the recent surpluses from prior years. This has provided us with enough cash in savings to cover the large deficit in 2021; however, we will need to have a balanced budget in 2022, since the savings will be mostly depleted.

As 2021 progresses, we hope to see some relief from COVID and a return to normal by fall. The finance team and the Vestry will continue to monitor the situation and will make adjustments as needed to ensure that St Barnabas can look to the future and meet the needs of the congregation.

Below is a high-level summary of the 2021 budget as approved by the Vestry:

Total income (w/o endowment draw)	\$350k
<u>Total expenses</u>	<u>\$435k</u>
Gap	(\$85k)

Actions taken by Vestry to help balance the budget:

Endowment draw	\$20k	increases income
Loan refinance	\$10k	reduces expenses
<u>Additional PPP loan</u>	<u>NA</u>	<u>Not available</u>

Current proposed budget approx. (-\$55k) deficit

Available operating cash (not including memorial fund or reserves)

		\$87k cash
Cash draw by 6/30/21	(-\$27k)	\$60k cash available
Cash draw by 12/31/21	(-\$55k)	\$32k cash available
Cash needed to operate church		<u>~\$20k</u>
Remaining available cash at year end		\$13k cash available

2021 Budget Review

Figure 3 provides the 2021 budget for income and expenses, as well as the past 3 years of actual expenses. We have seen about a significant drop (~\$40k) in Income from our high of about \$300k in 2018 (our last full year with our full-time Rector, Martha). We have periodically drawn between \$10k and \$15k from the Endowment Fund to balance the budget, but to help mitigate the large gap, the Endowment Committee recommended a maximum \$20k withdrawal for 2021. We also expect to lose any room rental income (~\$5k) in 2021 due to the pandemic restrictions and the rectory tenant will leave us after the end of the lease in September.

The annual costs have also been abnormally low in the past 2 years due to lower resource rector costs and short gaps between full-time and Interim Rector expenses. In 2021 we will have a full year of salary and benefit costs for our new full-time rector, Fr. Kenn. We continue to invest in the church for urgently needed upgrades, such as new office computer hardware/software (~\$2.5k) and the new live streaming equipment (~\$1k after the help from a Diocesan Grant of \$2.5k). We also have Fr. Kenn's moving expense shown under Misc. for 2021.

We have tightened the budget where possible to help balance the budget. For example, we restructured our mortgage loans to reduce costs by \$10k per year and we have cut phone expenses by about \$2k for 2022 after current contracts end in August 2021. However, the Vestry will need to work with Fr. Kenn to adjust the church operations and allow St. Barnabas to continue to meet its mission in Christ.

2020 Financial Review:

As for most of us, 2020 was a particularly challenging year for St. Barnabas' Episcopal Church financially. We saw a dramatic drop (-\$36k) in income, which was primarily offset with a PPP loan (Payroll Protection Program) as part of the government Cares Act COVID-19 relief program.

Due to the transition of clergy from Fr. David to Rev. Sarah and strict cost controls, we were also able to cut expenses by \$33k, mostly in the areas of clergy costs and normal church operating costs (utilities, office, music, parish life, altar flowers and pastoral care). For the year we ended up with a \$53k surplus, which will be immensely helpful to fund the budget gaps in 2021. We have a solid Endowment Fund of \$750k that is growing and only periodically used to fund any expense gaps in the annual operation.

Our balance sheet is solid, with about \$185k of cash assets on the books at the end of 2020, although about half of the assets(\$98k) are for designated uses such as memorial fund, outreach, and maintenance reserves. There is about \$87k of general operating funds (aka savings) to help balance the \$55k gap we have in 2021. We also have an active lay-led Finance Committee that manages the church finances in concert with the Vestry.

Figure 1

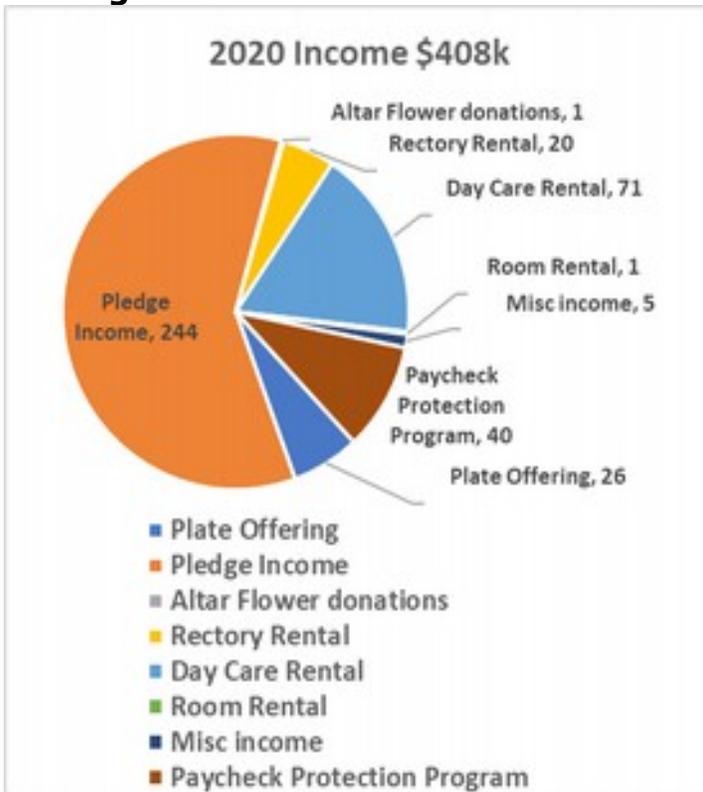
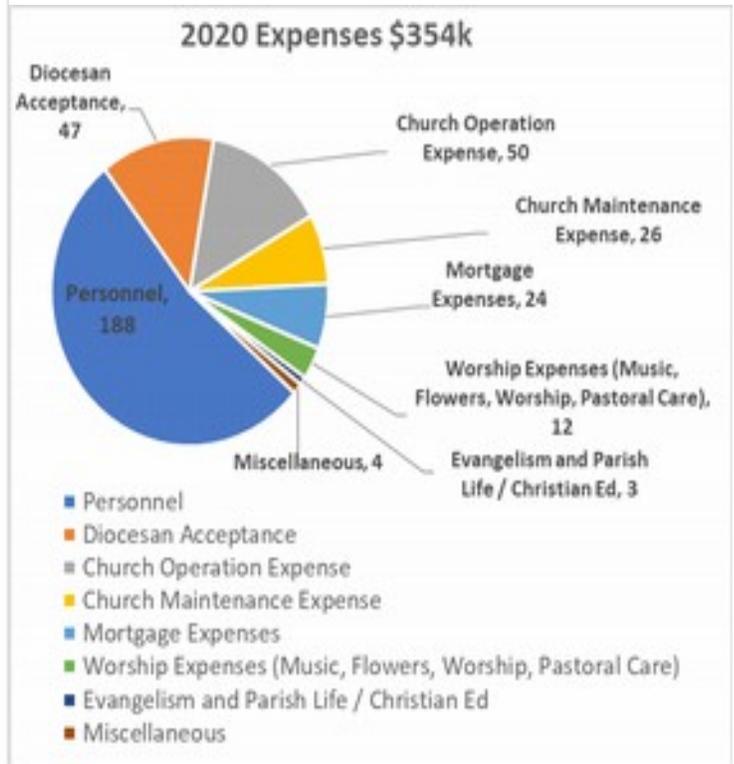


Figure 2



2020 Income and Expenses Summary:

Figure 1 shows a pie chart of the 2020 actual income sources. Our primary income is from parishioner annual pledge and weekly plate Offering. Unfortunately, in 2020 due to the COVID-19 pandemic and the typical changes due to our church being in a transition, we saw pledge and plate income decline by about \$30k. This drop in income has also continued in 2021 and will require addressing by the Vestry. We also have an externally operated Day Care (Stepping Stones Child Care) that is run in our church and provides a steady rent stream. Due to the pandemic, Stepping Stones was closed for ~6 weeks in April 2020, but fortunately they continue to pay rent per the lease contract so we only missed 2 weeks of rent in the whole year. In addition, we normally rent the church great hall or lounge facilities out to other organizations such as NA, cheerleading, and scouts, but in 2020 the room rental dropped over \$4k due to the pandemic restrictions. Currently, the rectory is rented out since the past rectors did not have a need for the Rectory use. We also have separate altar flower donations that typically offset our flower expenses.

Figure 2 shows a pie chart of the 2020 actual expenses. As expected, the primary expense is for personnel. The church staff consists of the Rector, Parish Administrator, Pastoral Care Leader, and Sexton. We have church volunteers to provide reception services and to fulfill the Treasurer and Vestry Secretary roles.

The next highest expense is for our contribution to the Diocese of Delaware as our Diocesan Acceptance. The church operation expenses include our utilities, office and housekeeping expenses and insurance premiums.

Church maintenance is for Building and Grounds budget to cover routine church/rectory repairs as well as snow removal and lawn service. We also annually fund our major maintenance reserves to build up reserves on the balance sheet to cover larger ticket items like HVAC, roof repairs, lighting upgrades, etc. Currently, our major maintenance and HVAC maintenance reserves are over \$35k in our balance sheet. We expect to use a large part of these reserves (~\$25k) in 2021 for the Rectory upgrades and the boiler overhaul.

We had 2 outstanding loans, totaling about \$91k in debt, that were from an earlier (2006-2009) Capital Campaign to significantly expand the church offices and lounge spaces. These loans resulted in about \$24k of mortgage principal and interest expenses in 2020 and will be satisfied by the end of 2025. However, at the end of 2020, the loans were consolidated into one loan to reduce the annual expenses to about \$10k to help balance the budget.

The remaining expense items are for worship expenses which includes flowers, music costs and pastoral care. We also have costs for Evangelism and Parish Life and Christian Education.

Figure 3 Income and Expenses Summary

	2021	2020	2019	2018
REVENUES	Budget	Actual	Actual	Actual
Plate Offering	15,000	26,098	23,386	26,679
Pledge Income	245,000	244,165	268,373	273,082
Altar Flower Donations	600	600	3,585	3,830
Day Care Rental	73,360	70,600	72,730	72,730
Room Rental	0	610	4,875	4,190
Rectory Rental	15,300	20,400	20,400	20,400
Miscellaneous income	1,000	4,771	10,738	1,616
Endowment Fund Transfer	20,000	0	0	15,000
Paycheck Protection Program loan (COVID-19 Cares Act)	0	40,487		
TOTAL	370,530	407,731	404,087	417,528
	2021	2,020	2019	2,018
EXPENSES	Budget	Actual	Actual	Actual
Personnel Expense	247,799	188,204	203,321	221,646
Diocesan Acceptance	47,000	47,000	47,000	47,000
Church Operation Expense	57,534	49,709	56,087	61,124
Church Maintenance Expense	24,590	25,729	23,647	24,362
Mortgage Expenses	9,770	24,663	23,189	23,281
Worship Expenses (Music, Flowers, Worship, Pastoral Care)	16,675	12,374	16,955	14,326
Evangelism and Parish Life/Christian Ed	9,317	2,943	6,425	10,739
Miscellaneous	12,011	3,451	2,654	7,369
TOTAL	424,696	354,073	379,276	409,847

Balance Sheet Summary:

Below, Figure 4 shows a summary of the balance sheet for year-end 2020, 2019, and 2018. The assets are held primarily in checking and money market accounts. The liability table shows how the assets are designated. The operating fund is the checking account balance and carry forward surplus from prior years. The maintenance reserves are savings for projected large maintenance projects such as roofs, HVAC systems, lights, etc. Of special note in 2021, we expect to draw down the maintenance reserves for 2 large projects. The church boiler needs significant repairs that are expected to be about \$10k. The Rectory upgrades (deck repairs, new carpet, paint, and other upgrades as needed) are expected to be \$12-20k. The Outreach fund consists of balances from Outreach fundraising activities. Note that our Outreach fund raising is kept separate from the annual church income and expenses accounting. There is a large decrease in the Outreach fund due to a large disbursement to provide housing assistance to the community.

Figure 4: Balance Sheet Summary

Balance Sheet	Dec 20	Dec-19	Dec-18
<u>Assets</u>			
Cash, Money Mkt, Receivables	185,649	213,497	131,938
<u>Liabilities:</u>			
Operating Account	90,140	33,981	17,523
Maintenance Reserve	35,026	26,533	29,860
Memorial Fund	9,142	38,794	33,982
Stained Glass Fund	18,013	18,013	12,463
Outreach	10,231	44,401	12,757
Arts at St B fund	4,452	4,322	4,560
Youth group/workcamp	3,090	9,636	9,294
Misc accounts	4,555	6,674	3,383
Pre paid pledges	11,000	31,190	8,021
Total Liabilities	185,649	213,497	131,938

ENDOWMENT FUND

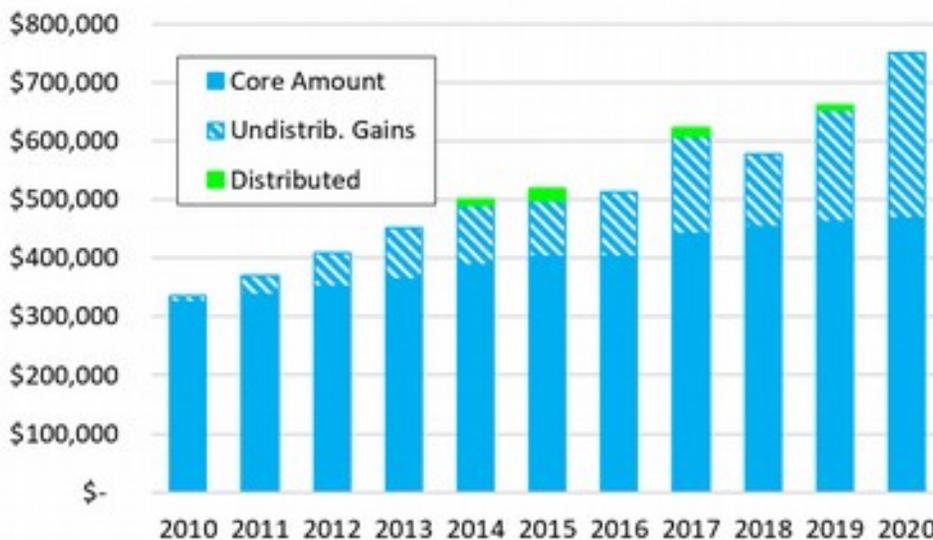
The Vestry established the Endowment Fund in 1997 to receive money and securities, the income from which will be used by the Church in support of its mission.

The Endowment Fund is invested in Master Fund A, a mutual fund created for the parishes of the Episcopal Diocese of Delaware. Master Fund A is professionally managed, diversified, and has low fees.

Withdrawals from the fund must be approved by the Vestry. No withdrawals from the fund may be made which would reduce the market value of the fund below the Adjusted Contributed Principal¹ of the fund. This limitation on what can be taken out of the fund assures that the fund will maintain its value, after adjusting for inflation.

Fund Value, 12/31/2019	\$651,701
Gains in 2020 ²	+ 98,352
Distributed to Church in 2020	0
Fund Value, 12/31/2020	\$750,053

St. Barnabas Endowment Fund



Notes

1. Adjusted Contributed Principal is the running total of all contributions, adjusted for inflation. 2. Gains in 2020 include stock appreciation and reinvestment of dividends and interest.

The Endowment Fund Committee welcomes new volunteers. The committee currently includes Bill Rose (chair), Brian Engler, Doug Page, Greg Taylor, and David Walker.

CAPITAL CAMPAIGN

The Capital Campaign received \$41,800 in new donations in 2020, and \$10,830 in the first three months of 2021. This included \$39,250 in unrestricted donations, \$2,200 for the organ, and \$350 for the floor, all in 2020, and \$10,830 unrestricted in 2021.

The Capital Campaign disbursed \$173,860 in 2020. This included \$140,776 for the organ, \$24,978 for the sound system, \$4,450 for debt reduction, \$3,512 for the floor, and \$145 owed to St. Barnabas. The Capital Campaign has disbursed \$2,609 through the first three months of 2021: \$165 for the sound system, and \$2,444 for improvements to the nave: stained glass window repair and cabinetry around the heating and air conditioning units, to look better and reduce noise.

Members of St. Barnabas have devoted many hours of skilled labor for the efforts above. These donations have greatly reduced our cash expenses and have multiplied the impact of the Capital Campaign contributions. Thank you to everyone who has contributed treasure, time, and talent to improve our church facilities.

William Rose, Capital Campaign Treasurer

**APPENDIX A 2020 - 2021
BAPTISMS, CONFIRMATIONS, WEDDINGS & FUNERALS**

Baptisms

2020

Confirmands

2020

Receptions

2020

Reaffirmations

2020

Weddings

2020

Emily Anne Delaplane & Cordell T. Johnson-Jackson

Funerals

2020

Barbara Frye
Florence Kvalnes
Andrew Leaning
Alice K. Cabbage
Margaret Evans York
Jeanine M. Walker
Lynda Griffin
Roberta H. Waterland
Joan F. Conly
Benjamin D. Wilkinson

2021

Patricia Lennon
Matthew Lennon
David B. Carpenter
Penny Epps-McIntosh

APPENDIX B

2020 Parochial Report Membership, Attendance, Services and Pledging Information

Baptized members reported	in 2020: 311 in 2019: 330 in 2018: 446 in 2017: 477 in 2016: 462
Average Sat/Sun Attendance	in 2020: 126 in 2019: 124 in 2018: 143 in 2017: 142 in 2016: 151
Number of signed pledge cards	in 2020: 106 in 2019: 123 in 2018: 120 in 2017: 131 in 2016: 131
Dollar amount pledged	in 2020: \$245,351 in 2019: \$270,373 in 2018: \$268,426 in 2017: \$268,745 in 2016: \$275,299

2020-2021 MINISTRY DIRECTORY

These ministries were active at St. Barnabas' during the past program year. The name listed has been the contact person this year, and you may speak to them about the ministry. Some of these will be changed next year.

Acolytes - Lesley Haushalter

Altar Guild – Leslie Walker

Andrew's Place meals - Maria Perez

Bazaar – Pamm Ferris, Libby Green

Building & Grounds Committee – Dave Walker

Bridge Group - Paul Venti

Capital Campaign – Bill Rose

Cards and Flowers for shut-ins - Joan Yulduzian

Chancel Choir -

Cherub Choir – Sandy Witman

Christian Education Committee – Cathy Cooling

Coffee Hour – Betsy Flanagan

Communion Assistants - Bud Cooling

Communications – Carter Bowersox, Marian Weir, Beth Winward

Counters – Brian Engler

Early Riser's Bible Study - Greg Taylor

Emmanuel Dining Room meals- Greg Yulduzian

Endowment Committee - Bill Rose

Eucharistic Visitors – Sr. Cassandra Norsworthy

Evangelism/Parish Life Team (EPL) – Betsy Flanagan

Finance Committee – Brian Engler

Flower Guild - Stephanie Lord, Sheridan Kingsberry, Cindy Richards

Funeral Receptions – Mano Fernando, Marci Abbott

Gardener Volunteer - Betsy Flanagan

Greeters - Betsy Flanagan

Ladies' Luncheon - Amy Quillen

Bible Study - Fr. Kenn

Lectors – Maria LaValle, Bud Cooling

Memorial Garden – Hal Bruner, Pat McDonald, Craig Brosi

Men's Luncheon - Greg Yulduzian

Office Volunteers - Beth Winward

Outreach Committee – Maria Perez, Amy Quillen

Pastoral Care Committee – Sr. Cassandra Norsworthy

Prayer and Praise Chain - Leslie Walker

Renaissance Quire -

Salvation Army Bell Ringers – Hal Bruner

Seraphim Choir – Sandy Witman

Sound Engineers – Brian & Beth Engler

Stephen Ministry - Leslie Walker, Lynda Harriss, Sr. Cassandra Norsworthy

Stitched with Love - Laura Gracie

Sunday School - Cathy Cooling

Summer Sunday School – Cathy Cooling

Treasurer – Craig Brosi

Pledging Treasurers - Sharon Warrington, Ruth Bruner

Ushers – Pat McDonald

Vestry Recording Secretary - Debbie McGonigal

Worship Committee – The Rev. Kenn Katona

Youth Groups -Sandy Witman