



ST BARNABAS' EPISCOPAL CHURCH

MAY 3, 2020

ANNUAL MEETING

The Rev. David Beresford, Interim Rector

St. Barnabas' Episcopal Church  
2800 Duncan Road Wilmington, DE 19808  
(302) 994-6607

Church Secretary: [stbarnabas0ffice@comcast.net](mailto:stbarnabas0ffice@comcast.net)

Church Web Site: [www.stbarnabasde.org](http://www.stbarnabasde.org)

Facebook: <https://www.facebook.com/stbarnabasdelaware>

## **VESTRY**

Sr. Warden George McDowell (2020)    Jr. Warden Stephen Kingsberry (2020)  
Craig Brosi (2020)    Andres De Cos (2020)  
Joanne Figliola (2022)    Valerie Jackson (2022)  
Alan Irwin (2021)    Bob Jefferson (2022)  
Ed Rowles (2021)    David Walker (2020)  
John Warrington (2022)    Marian Weir (2021)  
Lydia York Vestry Clerk (2021)  
Debbie McGonigal, Recording Secretary

## **PARISH STAFF**

The Rev. David Beresford	Interim Rector
Sister Cassandra Norsworthy	Pastoral Assistant
Dr. Michael Larkin	Director of Music Ministry
Beth Winward	Parish Administrator
Young Tyler	Sexton



***We are called by God to see Christ in all persons, grow in faith and live in joyful fellowship with one another***

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## RECTOR'S REPORT

From the perspective of 2020, writing about 2019 is like writing about another world. What was the church like before we suspended regular worship services and moved almost everything online? We worshiped together and did what we normally do at the given time of year. Our lives as Christians centered around St Barnabas' Episcopal Church, 2800 Duncan Road. There was a change in Rector but that happened as smoothly as can be expected, thanks to the vestry's leadership.

I used to say that starting at St Barnabas was like boarding a moving train: the church has a large and diverse range of ministries, with strong lay leadership, and a knack of surviving both small and large earthquakes. Today, when we have all stopped meeting on a regular basis, is a good time to recall what makes St Barnabas special and why, as a church, it will endure in the brave new world post-lockdown.

Think for a moment what most people like about the church. The answer usually includes some mention of the warm welcome people receive when they walk through the door. This is a friendly and inclusive church. Generations have grown up here - been baptized, or married, or even buried - and the church is a part of their own history.

The many guilds and committees which meet regularly testify to a common commitment to the church - this is a church which is loved. I should say, the church is first loved by God, and then by the rest of us. You can say this is "our" church, but what you really mean is that this is "God's church", because along with the stories and shared experiences of its members, the church carries the blessings and guidance of God, and its purpose is to unite us to God in worship, prayer and fellowship. All we have to do is show up. (And sing a bit.)

I am very pleased to have had the opportunity to serve at St Barnabas. I have been blessed, especially in working with the leaders of the church. Here I must make special mention of the wardens, George McDowell and Stephen Kingsberry, for their loyal support and dedication to the mission and vision of the church. I thank the members of the Vestry, who have worked faithfully and cooperatively as a team. St Barnabas should be rightly proud of them for the way they have guided the church through this interim time. I would also like to express my appreciation for the staff - for Beth, Michael, Sr Cassandra and Young - for their commitment and dedication.

I would like to mention more names, but that would make this report far too long. You know who you are. For all the work you do for the church - thank you! It has been my privilege to serve among you.

Although this is, strictly speaking, about my first seven months at St Barnabas, I would reflect on the fact that when we gather again for worship in 2020, at first things will be different. For a start, some familiar faces may be missing, because of fear of the coronavirus COVID-19. Our seating arrangements may be different too. St Barnabas has weathered changes in the past and will continue to do so, but the coming months are a time when a little extra love will be needed (is it an election year as well?). Hold one another in love - show understanding and forbearance. Don't rush to judgment. Don't try to get your own way. Read the gospels. Read the letters of the apostles. Pray for one another. Thank God for what you have. Pray for the church. God, who loves St Barnabas as much as you do, will help you all to get through to the next stage.

As I get older, I become more optimistic, even when dark clouds appear on the horizon. It's something to do with having faith, and believing that God never leaves us entirely to our own devices. The current virus is like a dark cloud over us and it may be around for a while yet. The rest of the world is counting on Christians like you and me to show the way forward, so this testing time is a good opportunity to live up to our calling, as people of prayer and love who are in the world to serve others.

With Easter blessings,

Father David Beresford  
Interim Rector  
May 2020

## **WARDEN'S REPORT**

Welcome to the first digital Annual Meeting report of St. Barnabas' Episcopal Church which accompanies the first "virtual" parish meeting by Zoom. If, as I wrote last year, it had been a year of change for St. Barnabas, this year has become one of challenge. As we struggle to continue being "a joyful community centered on a living relationship with God through Jesus Christ," we have had to adjust to how we approach our many ministries during these radically different times of the COVID-19 pandemic. During remarks that I made at the kick-off of the annual stewardship campaign, I summarized the progress that we had made on the goals we had established at the start of our transition period. Little did I realize that while we were moving through the transition with the work of the Search Committee, enjoying the blessing of having Father David as our Interim Rector and continuing our many ministries, including the Capital Campaign which has seen the re-flooring of the sanctuary, installation of an upgraded sound system and the ordering of a new organ, that a few months later we would have to drastically alter how we go about doing God's work at a time when it is so sorely needed.

While it looks and even feels differently, life at St. Barnabas does continue. Although we are all practicing "social distancing" and the other necessary recommendations, the office is still open and Father is available to fulfill our spiritual needs. "Virtual services" are being videotaped each week and shown Sundays on YouTube. Pastoral letters and other communications such as the e-News are being sent to the congregation via the internet. The Vestry continues to oversee the temporal affairs of the church while supporting its varied ministries. Many of these (including the Search, Buildings and Grounds, Finance and Outreach committees) are conducting their business through Zoom and other internet apps. The grounds are being well maintained and show the blossom of Spring.

Hopefully we will soon be able to gather in fellowship and worship in the familiar surrounds of our church. Please read through these individual ministries' reports and see how we are adapting to these challenging times.

George K. McDowell, Senior Warden

## **PASTORAL ASSISTANT'S REPORT**

My role as Pastoral Assistant of St. Barnabas' Episcopal Church is to be available to all members of the congregation for any kind of help they may need. I am to support the Clergy of the parish and be available to them however and whenever needed. As Pastoral Assistant, I prayerfully support this congregation, our Vestry and our Clergy on a daily basis. I am available for consultation, prayer, visitation and conversation.

Currently, I am Chair of the Pastoral Care Committee, and have many wonderful committee members I can call upon to help me in caring for and assisting members of our congregation. We are all one body in Christ, and without Christ as our guide, we fall short.

Prayer is the ground from which all genuine pastoral care springs. It is God, Christ and the Holy Spirit who keep us working and praying together for the good of all.

My goal as Pastoral Assistant is to be present as soon as possible when one of our parishioners goes into the hospital or experiences other trauma. There are three things that are needed to help your Clergy and me accomplish this:

- Please let someone in the church know when you are going into the hospital and/or when you are in the hospital.
- Tell the hospital you are a member of St. Barnabas' Episcopal Church
- Have a family member call the church to let us know you are hospitalized

Many of our members listen to their friends and let me know when someone is not doing well or just needs to talk. We have wonderful members who send flowers, send cards, make phone calls, help with travel to and from doctors, offer prayers etc. This is a wonderful ministry and it is spreading throughout the congregation. I am so grateful to all of our members for their help and assistance. St. Barnabas is a loving parish and we are learning more and more how to love and care for each other. During the Coronavirus, we our contacting parishioners by phone. We are checking on any needs and any ways we might help. We encourage parishioners to contact us when they know or hear of someone in our parish who needs help in any way.

Respectfully submitted,

Sr. Cassandra Norsworthy  
[zaylight742@gmail.com](mailto:zaylight742@gmail.com)  
302-331-5688



## **PARISH ADMINISTRATOR**

There is a lot involved in keeping St. Barnabas' running smoothly. The Parish Administrator provides administrative support not only to the Rector and staff, but also assists the parishioners with coordinating church activities. This position involves supervising the work of the Sexton as well as delegating tasks to office volunteers, maintaining church records and letters, inputting and submitting Parochial Report information to the Diocese, composing the Annual Report, and creating weekly bulletins are all just a small portion of the job.

The Parish Administrator coordinates arrangements with families for funerals, weddings, baptisms and with receptions if necessary. The Administrator aids the Treasurer with vendor payments and helps the Assistant Treasurer and Counters with plate offerings and the inputting of parishioner data into the Churchinfo database. Other miscellaneous tasks include scheduling church maintenance with outside vendors, maintaining the online church calendar, Youth Group calendar, and updating information on the church website. The Parish Administrator also assists Stepping Stones Daycare with any issues they may have.

Respectfully submitted,  
Beth Winward  
Parish Administrator  
stbarnabasOffice@comcast.net

## **MUSIC MINISTRY**

I am honored to continue in your service as Director of Music Ministry. I would like to offer my heartfelt thanks to the many persons who participated in any way in our music ministry. Those who participate in church music ministry do it because they love music, love praising God through music, love the fellowship of a choir experience, and love the joy and responsibility of leading the congregation in worship. I appreciate everyone's time, talent, patience, and willingness to learn and grow.

The music ministry continues to be a vital ministry and fellowship that leads worship and provides music to enhance worship experiences. Although our program year has been cut short because of the Coronavirus, all choirs at St Barnabas' beautifully sang over 40 anthems during the program year. We also introduced quite a few new hymns and congregational songs. We enjoyed instrumental music during worship services on the piano oboe, flute, harp, and trumpet and enjoyed our Advent Lessons and Carols expanded ensemble of guest musicians. The Arts at St. Barnabas was also cut so we sponsored 3 of 5 scheduled concerts. Youth choirs led by Sandy Witman sang anthems on first Sundays and presented a lovely pageant on Christmas Eve.

In addition to playing the organ and/or piano, conducting our adult choirs, and leading music during worship services, I also spend a considerable amount of time musically and liturgically planning services that includes determining organ compositions and hymns and choosing and finding anthems for the Renaissance and Chancel Choirs relative to each Sunday's scriptural themes. The largest segment of time outside of rehearsals and worship services is spent finding or composing music appropriate for liturgies and parish musicians. My time spent in your service also includes times of study and prayer, practicing the organ and/or piano, meeting with Fr. David, serving as a resource for all musicians and music leaders within our parish, and managing the Arts at St. Barnabas.

Respectfully submitted,  
Dr. Michael Larkin  
Director of Music Ministry

## **CHILDREN'S CHOIR**

St Barnabas' Children's Choir offers the opportunity to praise God, have fun, eat snacks, wear cool robes, have dance parties, play instruments, oh, and sing, too!

Any children ages 3 and up are encouraged to join. We meet every Sunday after the 10:00 a.m. service and rehearse until noon. First Sunday, Family Sunday, we sing the Offertory Anthem. Absolutely all are welcome, no auditions. First and foremost is to praise God and make a joyful noise!

We also present the Christmas Pageant, and (sometimes) an annual Musical in May.

Children's Choir is led by Sandy Witman and Cara Stanard.

Many thanks to our teen helpers!

Join us – and bring a friend! We've all got busy, busy schedules; anyone is welcome at any time – as often or as little as your schedule allows. We make sure you have words and recorded music to practice at home!

For more info, please contact Sandy Witman, [slwitman@comcast.net](mailto:slwitman@comcast.net), 302-668-6302.

## EUCCHARISTIC MINISTERS

St. Barnabas' Eucharistic Ministers (EMs) are licensed by Bishop Kevin Brown to serve under the direction of Fr. David Beresford. We assist the Celebrant during worship by:

- Confirming the worship space is prepared for the service (candles lit, presence of bread and wine, etc.).
- Leading the Prayers of the People.
- Receiving the Gifts of God.
- Administering the chalice (the Blood of Christ) at the Holy Eucharist.
- Extinguishing the altar candles at the conclusion of the service.
- If a lector is not present, we read the lesson(s) and/or lead the Psalm (when not sung).
- If acolytes are not present, we perform their duties.
- Assisting at other services and sacraments such as baptisms, funerals, etc.

Sixteen fellow parishioners are now serving in this ministry. **Are you called to serve in this ministry?** If interested or if you would like additional information, call Frederick (Bud) Cooling, (302) 239-9572, or send an e-mail to [budcath@verizon.net](mailto:budcath@verizon.net) You may also contact the church office [stbarnabasOffice@comcast.net](mailto:stbarnabasOffice@comcast.net), (302) 994-6607. A short period of training is required and you may choose to serve at the services that fit your schedule.

Yours in Christ,

Frederick "Bud" Cooling

## **ALTAR GUILD**

The Altar Guild has had 4 teams this year with 2 or 3 people on each team. Each team is on duty for a week at a time. We continue to prepare the church for weekly services as well as special services such as weddings or funerals. We have not had any extraordinary expenditures this year.

We continue to seek new team members. Thankfully we have one new volunteer, Mano Fernando. We were sad to say a final farewell to Barbara Frye who served as a great help at our 5:30 p.m. services. Maria LaValle has graciously volunteered as the point person for votive candles.

Being a member of an Altar Guild team will bring you closer to your new team friends. Training is provided by our experienced team leaders or on an individual basis. You will learn how and why the altar and credence tables are set up as they are. Please consider joining us this year. You can contact any team member if you wish more information.

### **ALTAR GUILD Member Roster (\*Team Leaders )**

#### **Leslie Walker\***

Joanne Figliola

#### **Joan Yulduzian\***

Libby Green (new)

Mano Fernando (new)

#### **Terry Sloman\***

Amy Quillen

#### **Ruth Bruner\***

Mary Angerer

Sandy Brown \*\*

**Emeritus Members:** Sue Martin, Barbara Rutter

**5:30 Helpers:** Dottie Johnson, Maria LaValle

During this next transition period, a new Altar Guild leader will be found.

Respectfully Submitted,

Ruth Bruner

## ACOLYTES

When I can use some cheering up during these unusual days we are living through, I need only think about my acolytes. I miss seeing them in church. I miss the fun of working with them. But I, of course, just want them to be safe, healthy, and happy. So I imagine them going about their lives in this new but, thankfully, temporary way. They are all great, resourceful young people, so I know that they are making the best of it. I have faith that we will all be back together at St. Barnabas one day and so look forward to it. For now, I am happy to reflect on our "acolyte year in review."

Last summer of 2019, AJ and Emma Jefferson stepped up to become lead acolytes and have been doing a wonderful job! They were trained in the sanctuary but then had to serve down in the Great Hall for a good bit while the carpet and flooring were being installed upstairs. They learned their new responsibilities while we were roughing it and I thank them and all of the "leads" who served last summer for being so adaptable.

Last autumn, we said goodbye to Grace Delaney as she headed off to Susquehanna University. Grace did such a super job as a lead acolyte and we have surely missed her. But we thank her so much for all of her years of service at St. Barnabas and congratulate her on getting a job as a Student Ambassador at Susquehanna!

Abby Jarrell took on the job of babysitter in our church nursery last autumn. Congratulations again, Abby! She stepped away from the acolyte team to dedicate her Sunday mornings to our littlest members but generously agreed to still serve as an acolyte on holidays and fill in as a substitute if we got in a pinch. Abby has saved the day for us a number of times since she made that offer and always does an excellent job! Thanks a million, Abby, for helping out so much and for all of your years of service to St. Barnabas!

We also learned last autumn that the Velarde family had moved to Baltimore over the summer which meant that we lost Alfie and Marie as torchbearers. We were so sorry to see them go. We wish we had had more time with them and thank Alfie and Marie so much for their service!

Hannah and Daniel Steenkamer rolled off the team back during the winter due to their busy schedules and we surely miss having them on the team, too. But we thank them, also, for their years of really great service and wish them the very best with all of their activities!

We now have a team of twelve amazing acolytes. I want to thank every one of our acolytes, both present and past, for their dedication to this very special ministry; for their conscientiousness; for their good cheer; and for providing a presence so central to our worship experience. You are an

awesome group of young people and our church members and clergy truly rely on you for the service you provide. Thank you!! And thank you to every acolyte parent and family member who supports our acolytes in their work at St. Barnabas.

We are always looking to recruit new acolytes and to give more young people the opportunity to serve God in this fun and very meaningful way. It would be great to have four new torchbearers join the team, especially as some of our current torchbearers might be thinking about moving up to become lead acolytes. If you have a child in your family or know of a child who might like to join the team, just catch me in church (once we return there) or email or call me any time! No pressure! If you just have questions or are curious, I would be delighted to talk with any parent, family member, or child.

Along with our acolytes whom I have already thanked above, I want to also thank Emilie, Kate, Delaney, Dylan, Tyler, Cameron, Jane, Natalie, Elizabeth, and Gracie. You and your teammates carry the cross and light the way for all of us and we are truly grateful!

At present, **The Acolytes of St. Barnabas** are:

**Crucifers/Lead Acolytes**

AJ Jefferson  
Emma Jefferson  
Emilie Vitalo  
Kate Weir

**Torchbearers**

Delaney Bowersox  
Dylan Everts  
Tyler Everts  
Cameron Francis  
Jane Icasiano  
Natalie Icasiano  
Elizabeth Walsh  
Grace Willerton

With my love and gratitude to them all,

Lesley Sharp Haushalter  
[amazingacolytes@gmail.com](mailto:amazingacolytes@gmail.com)  
302-234-4171

## PASTORAL CARE

### **Scope & Purpose:**

The purpose of the Pastoral Care Committee is to provide care for members of St. Barnabas who find themselves in need of assistance of any kind. If the need is beyond what we, personally, can do, or provide, then we do what we can to assist in determining who or what organization would be able to provide the assistance needed. We are a group bonded in love. We encourage all parishioners to carry the love and light of Christ to everyone in need.

### **Focus:**

There are several groups in St. Barnabas which fall within the scope of the Pastoral Care Committee:

Eucharistic Visitors: Sr. Cassandra, Chair

We have five (5) active Eucharistic Visitors who go out to take Communion to our home bound/shut-ins. We have nine (9) or more shut-ins, and we go out once a month. Obviously, we could use more people. If you are interested in being trained, and have had, or will take, Safe Church Training, please speak with Leslie Walker, Lynda Harriss or Sister Cassandra.

Stephen Ministry: Lynda Harriss, Leslie Walker, Co-Chairs

Lynda Harriss has empowered Leslie Walker, our new Stephen Leader to renew our spirits and to venture out to develop more interest and knowledge regarding the Stephen Ministry. We are all excited about our renewal and future. We have trained six new folks as Stephen Ministers and the group is great. We are excited about this new group and especially because we have more Stephen Ministers to help our parishioners in need.

Cards and Flowers: (*for the sick, infirm, or those celebrating very special occasions*):

Joan Yulduzian, Chair

We are so blessed to have Joan sending out flowers and cards to our parishioners in need, hurting or hospitalized.

Prayer and Praise Chain: Leslie Walker, Chair

This ministry is in addition to the Sunday morning list read during the Prayers of the People. If you are not receiving this list by email, please contact Leslie to get your loved ones on the list, and to receive the list by email.

Stitched with Love: (*formerly Prayer Shawl*) Laura Gracie, Chair

This ministry is wonderful! Laura and her stitching ladies meet once a month to do their stitching together of all the baby blankets and the prayer shawls. When a parishioner is in the hospital or home due to surgery, we take them a prayer shawl to let them know that we are thinking of them.



Grief letters: Marti LaRue, Chair

When a family member or someone dear has passed, Grief Books (4) are sent (at intervals over a year) to help them through their different stages of grief. These books are written and printed by the Stephen Ministry Foundation in St. Louis, Missouri. We are grateful to have access to these books because they are very helpful.

CD Ministry: Marti LaRue, Chair

Copies of recorded CDs are made of each 10:00 a.m. service and of other special services, if requested (eg., funerals, baptisms, concerts, etc.), and are sent to "home-bound" parishioners, to those who have missed services, to confirmands, to the parents of newly baptized, and to those parishioners who request a copy.

Meal Ministry: Sr. Cassandra Grace, Chair

This ministry provides meals for those who are ill or have just returned from the hospital. These meals are graciously prepared by our parishioners and delivered by members of our Pastoral Care Committee.

Funeral Receptions: Mano Fernando/Marci Abbott, Co-Chairs

Have you noticed how smoothly our receptions are run? Well, thanks to Mano and Marci, and many other hands who help out, we manage to put on lovely receptions. Hang around after the reception and join in the clean-up. Many hands make lighter work.

At-Large Members: (helping with meals, transportation and care) All members of the congregation can be involved.

### **Accomplishments:**

More and more members of the congregation are alerting us to folks who are hurting, in the hospital or in a care facility. This is wonderful and much needed. When a call for help goes out, we include the Seekers prayer group, whose members are more than willing to help with food and visitation, when and where needed.

Unfortunately, at this time, we are on lock-down due to the Coronavirus, and all our visiting work is done by phone. We hope to return to normal as soon as we are permitted.

We encourage parishioners to contact us when they know or hear of someone in our parish who needs help in any way. Please contact Sr. Cassandra, at [zaclight742@gmail.com](mailto:zaclight742@gmail.com), or at 302-331-5688, or call the church office.

Respectfully submitted,  
Sr. Cassandra Norsworthy, Chair

## **STEPHEN MINISTRY**

Stephen Ministers are here to walk with others in a time of need. As a team we have established caring relationships, ongoing continuing education and many hours spent one-on-one in less formal conversations. The 50-hour Stephen Ministry training course was completed in August 2019 which resulted in the commissioning of 7 new Stephen Ministers. Currently we have 13 active Stephen Ministers, one inactive and one recently retired. Hal Bruner recently retired after many years of faithful service to our parish family and for that we are very grateful. Meetings are held once a month. Stephen Ministers are available to parishioners, their families and friends. If anyone is interested in having a Stephen Minister or knows of someone who is having a difficult time and is in need of a caring relationship, please contact Fr. David or a Stephen Leader.

Respectfully submitted,  
Leslie Walker

Stephen Leaders:  
Lynda Harris  
Sr. Cassandra Norsworthy  
Leslie Walker

## **SEEKERS GROUP**

Seekers is a group of women who get together every Wednesday between 6:45 p.m. and 8:00 p.m. We started out several years ago studying prayer, how to pray and what to pray, and different kinds of prayer. We soon graduated to reading short books on prayer and spirituality by authors, such as Keating, Newell, O'Donohue and many others.

We have a few minutes of quiet meditation and music, and begin with a prayer we wrote ourselves. We spend time discussing one or two chapters of the book we are reading and how the Spirit speaks to us. We end with a short Compline.

We have grown together spiritually and our faith has increased. We talk about and help each other in our ministries, and with problems or questions. We are a spiritual and wonderful group.

We hope others will join us when they can. Come a couple of times and see what you think. If you wish to join us, please contact me at any time, or just show up at the above time. We have put Seekers on hold in order to participate in special programs when and led by Fr. David. We will let you know when we resume our meetings.

God's Peace and Joy,

Sr. Cassandra Norsworthy

## **EARLY RISERS BIBLE STUDY**

The Early Risers Bible Study meets at 7:30 a.m. on Thursdays. Why so early? We get to share fellowship, breakfast, prayer, and study and still get on our way to work (or, for the retirees, to the rest of our day) by 9:00 a.m. Our meetings begin with a sharing of what is going on in our lives and our prayer concerns over coffee and breakfast.

Our study program extends beyond conventional Scripture study. We are also interested in learning about the cultural influences that shaped the Bible's Scriptures, their interpretation over the ages within historical and cultural context. We conclude our meetings by joining hands and saying the Lord's Prayer together. We then go on our separate ways to face the world renewed and refreshed by our fellowship, prayer, and study.

Everyone is welcome, come join us!

Respectfully Submitted,  
Greg Taylor

## **CHRISTIAN EDUCATION**

Formal Sunday School classes take place September – May of the program year following this schedule: The first Sunday of each month has been designated generally for children to participate in the full church experience by singing in the youth choirs, being a family reader, or being a part of the congregation at the 10:00 a.m. service.

The second Sunday of the month has been used to continue our Godly Play curriculum program by telling stories of the Bible or sharing information about Episcopal tradition and sacraments, prayers, and saints all using wooden figures to guide the stories. Children partake in fellowship with their peers, crafts, and a child-oriented liturgy until they join their families in church at the "Peace." Depending on our participation (currently 2 – 12 children), we are divided into two groups with a younger group (ages 3 years through Kindergarten) and an older group (Grades 1-4) as well as older children joining us on a regular basis to support, help, and participate in what we are working on. These groups are facilitated by Susan Day and Cathy Lopez-Cooling.

The third Sunday of the month focuses on a chapel/liturgy format. We integrate music, prayer, church and calendar, along with a Bible story and craft. This group is led by Nicole Wample.

The fourth Sunday of the month works with children in ways they can contribute to the community at large. Children have made boxes for church bazaar gift items, written thank you notes and made cards to give to parishioners and shut-ins, decorated hope stones and left in the back of the church, planted trees on the church property, collected trash, made bird feeders and dog treats, made recyclables into something useful, worked on a banner for outside the chapel, planted seeds for home or the church grounds, and learned about church ministries they also can become a part of or contribute to. These activities are led by Andrea Trabelsi and Jordyn Kramer Rybinski.

Summer Sunday School simply depends on weekly volunteers from the congregation to facilitate the weekly "class" in the church lounge. During this time, St. B is able to offer a program for our youngest members and an option for families visiting to let their children participate with peers in a short program focusing on fellowship with snacks, activities, crafts, a Christian-based story, and time for reflection and wondering. Everything is pre-setup with little need for additional work other than volunteers to facilitate and oversee the children participating. The weeks vary with 0-12 participants.

Goals: Continue improving on our ministry to children and families with parish volunteers to help facilitate this program. Through our time away, we would like to begin to develop ways to continue to share with families even though we are not together with useful resources parents and families can use to strengthen their connection to God and our community.

Respectfully submitted, Cathy Cooling

## YOUTH GROUP

St Barnabas Youth Group is a collection of tweens and teens that get together to have fun, to enjoy each other's friendship, to explore our faith, and to serve the body of Christ.

Junior Youth Group is grades 5 – 8; Senior Youth Group is grades 9 – 12. The schedule varies depending on the activities, so check the St B Sunday bulletin or website for the latest info. <http://www.stbarnabasde.org/> - click on 'Youth' or 'Calendar' on the home page.

The usual shenanigans have transpired this year:

- played Apples to Apples
- had ice cream sundaes with Fr. David
- made and distributed Super Subs
- hosted Shrove Tuesday Mardi Gras Dinner
- scavenger hunts and hide 'n seek
- ping pong, dodge ball
- painting Dela-Rocks
- Lots of eating and a host of other fun stuff

AND Jesus stuff:

- planted/watered/harvested YG vegetable garden for donating to St Stephen's food pantry
- shopped for canned goods for the Community Church food pantry
- What are you most grateful for today?
- (with Sunday School) planted trees and bushes on St B property to replace those destroyed by May, 2019 EF0 tornado
- collected hygiene items and stuffed Port of Wilmington Seaman's Center ditty boxes
- met with Search Committee to discuss what the YG wants in a new rector
- prayers
- etcetera...

For Workcamp in 2019, we served in Woonsocket, Rhode Island. In 2020, 18 of us were to serve in Elkview, West Virginia; sadly, Workcamp 2020 has been canceled due to the COVID-19 pandemic. Thank you all for your continued and generous support of our Youth Group. God willing, in 2021 we will get back to serving our brothers and sisters in Christ by painting their homes, and building steps, porches, and wheelchair ramps.

Join us – and bring a friend! We've all got busy, busy schedules; anyone is welcome at any time – as often or as little as your schedule allows.

For more info, please contact Sandy Witman, St B YG Leader, [slwitman@comcast.net](mailto:slwitman@comcast.net), 302-668-6302.

## **EVANGELISM/PARISH LIFE**

“Our job as a committee is to proclaim by word what our parish is doing by example.”

Sponsored/hosted events over the past year include:

- Martha’s Farewell reception
- June Potluck Picnic
- Blue Rocks Baseball game
- Welcome Home Party for Work camp volunteers
- September Potluck Picnic
- Fall Brunch
- Welcome table at Bazaar
- Epiphany party and brunch
- Valentine’s Cake at Coffee Café
- March Breakfast

Continuing programs include:

Advertising in the News Journal (paper and online), Money Mailers, the Diocesan Net, New Ark Chorale program to promote special services and events

- Postings on Facebook of church news/events/pictures
- Video bulletin board is updated monthly with events, pictures and humor
- Coffee Café with the help of volunteers each week
- Lemonade on the Lawn during the summer with the help of volunteers
- Welcome bags for first-time visitors
- Purchased reusable grocery bags with the St. Barnabas imprint to sell at cost to parishioners

We are always looking for inspired ideas to promote St. Barnabas to the community. Please share them with us and feel free to attend/join our team meetings. Thank you to the volunteers who have helped us to keep these events running.

Respectfully submitted,

Carter Bowersox, Hal Bruner, Ruth Bruner, Joanne Figliola, Betsy Flanagan, Libby Green, Marti LaRue, Maria LaValle

## **BUILDING & GROUNDS**

The Building and Grounds Team is responsible for maintaining the St Barnabas' property and for providing a safe environment for our parishioners and tenants (Stepping Stones and the former rectory rental). The church property includes the building, the former rectory, the parking lot, the lawn, and the entrance road. Whenever possible, we perform work ourselves, utilizing available talent within the parish. When appropriate and necessary, we manage the contracting of the work. Contracted work includes major electrical and plumbing tasks as well as grass mowing and snow removal. The Church Office coordinates building needs/activities during the week (Thank You, Beth and the office team!). Significant tasks (cost exceeding \$1000) require authorization from the Vestry. Our budget for 2019 was \$16,096 and we completed the year at \$19,647.

Accomplishments during the preceding 12 months included:

- Contracted roof repairs and gutter replacement (\$2,525).
- We ran Wi-Fi cable throughout the church.
- Replaced classroom #5 ceiling and installed LED lighting.
- Major storm damage required \$6,000 of unbudgeted cleanup.
- Hot water repairs at the rectory.

Volunteers added 111 repair tasks and completed 101.

The B&G Team meets on the first Tuesday of every month to review status of ongoing tasks and to plan future activity. If you would like to join the team, or just help on a single project, please contact any member of the team. Your help, whether it be physical labor, offering advice, or contributing financially, is always appreciated!

Respectfully submitted,  
Dave Walker

The Building & Grounds Committee  
Craig Brosi  
Terry Flanagan  
Lesley Haushalter  
Alan Irwin  
Dick Leaning  
Patrick McDonald  
Allan Okuniewski  
Steve Steenkamer  
Jay Strong  
Dave Walker (Chairperson)



## **MEMORIAL GARDEN**

The Memorial Garden was established to provide for the burial, on the grounds of St. Barnabas, of the cremated remains of parishioners and others who have a relationship to St. Barnabas. Sites may be reserved prior to death or selected at time of death by a legal representative of the deceased. Names of the deceased are displayed on a Memorial Garden plaque inside the church and on a granite memorial outside in the garden.

The calendar year 2019 was a typical year for Memorial Garden activity; we experienced four interments. Thru mid-April, there have been three interments in 2020.

Detailed information about the operation of the Memorial Garden, including a blank copy of the interment agreement, is available at the church office and from the members of the Memorial Garden Committee. There is no fee for interment in the Memorial Garden; however, contributions to the Memorial Fund (to offset expenses) are welcomed.

Respectfully submitted,  
Hal Bruner

Memorial Garden Committee  
Hal Bruner, co-chair  
Craig Brosi, co-chair  
Pat McDonald  
Allan Okuniewski  
Bill Rose

## **OUTREACH**

### **Outreach Committee Ministries Reports**

#### **Emmanuel Dining Room**

Currently, the ministry serves a meal on the 15<sup>th</sup> of every month for 300 participants of downtown Wilmington. The meals are provided to people who otherwise may not eat all day. Greg Yulduzian has lead this ministry for the last 27 years.

Contact: Stephen Kingsberry

#### **Mill Creek Ministerium Project**

This outreach provides families and individuals that are food insecure with a small bag of groceries once a week. In the past year this outreach has gone from providing 60 families to between 80-100 families (about 350 individuals) weekly. The current situation has caused us to see an increase given that our population has been disproportionately affected by job losses.

Contact: Amy Quillen

#### **School Ministry**

##### Anna P. Mote Elementary School:

Cold Weather Clothing: new hats, mittens, gloves, boots and coats were delivered to the school in the fall from previous clothing drives.

Contact: Leslie Walker

##### Highlands Elementary School:

Throughout the school year, grocery cards and bus passes have been purchased for families to support the students and families.

Contact: Nancy Rybinski

#### **Andrew's Place**

Andrew's Place in homeless men's shelter in Wilmington under the direction of Friendship House. Every third Friday of the month, a hot meal is provided to this shelter throughout the year. The men are also under State shelter-in-place. The few who could work, now also have no income.

Contact: Maria Perez Monzon

**Family Promise**

Cindy reports that Family Promise continues to have a positive success rate in returning families to independent living. Our current service is 3 times a year and includes providing and serving an evening meal, drivers and overnight volunteers.  
Contact: Cindy Richards

**Seamen's Center**

This ministry is supported by Susan and John Martin. They support the Seamen's Center by providing them transportation from the port to local shopping areas. During Christmas, donations of personal items are requested for a gift box/bag. Susan is requesting volunteers.  
Contact: Sue and John Martin

**Refugee Ministry**

I regret to inform that Maria, Carter, and Catherine and Matthew Kaser had to cancel our mission trip to Brownsville, Texas. The GoFundMe contributions were sent to the Brownsville volunteer organization. Disbursement of contributions by local churches and St. Barnabas' church members is under consideration.  
Contact: Carter Bowersox, Maria Perez Monzon

All of our ministries are undergoing changes due to COVID-19.

Respectfully submitted,  
**Maria Perez Monzon**

## **FAMILY PROMISE**

We are one of 53 partner congregations supporting Family Promise of New Castle County, the local branch of a national program. This program addresses a critical need in our community, and one that is relevant nationally, to shelter a family together while climbing out of homelessness. Families with children make up 40% of those experiencing homelessness. There are approximately 2,600 homeless children in Delaware, making up 45% of our homeless population.

In 2019, Family Promise served 171 families with an 84% positive outcome, *which far exceeds the average 46% rate in Delaware!!!!* During our three weeks, we truly served all 171 families. You see, the network of 53 churches cannot afford to lose any of us, without a strain on the remaining participants.

Our support includes donations from Outreach Funds, and a dedicated team of over 20 volunteers who join with Skyline Methodist three separate weeks a year to feed, transport, and provide overnight shelter for up to four families. Family Promise continues to expand its capabilities and methods of outreach, due to their success with:

- Personal touch from the community, which is impactful & inspirational for the families served.
- Daily Case Management from professional staff in support of finding gainful employment and sustainable housing.
- Continued contact with program “graduates” to ensure lasting independence.
- Over 80% of participants find housing within 60 days.
- Over 90% remain housed one year post-transition.

The current COVID-19 outbreak is disrupting communities and straining the social safety net, with the most vulnerable populations losing employment. Continued support of this program will channel help in a time of acute need.

Respectfully submitted,  
Cindy Richards

## SCOUTS BSA TROOP 1923 FOR GIRLS

Scouts BSA Troop 1923's first birthday was February 1, 2020, and we were thankful to celebrate Scout Sunday with the parish on February 9, 2020. On behalf of the Scouts and their families, we thank you very much for the generous and enthusiastic support St. Barnabas' has shown this ministry.

*Here's how we spent our first year of existence:*

**Growing:** We now have 16 active Scouts, 9 trained leaders, a host of involved parents, and George McDowell as our Chartered Organization Representative from St. Barnabas. We welcome any girl ages 11-17 who would like to learn more! Please spread the word!

**Camping:** We've camped 11 of our first 12 months in all kinds of weather, including at: Hawk Mountain, PA, for team building; Gettysburg for some hiking and history; Jim Thorpe for whitewater rafting; Akridge Scout Reservation for cooking skills; Killens Pond for leadership training; the Granogue estate for a Camporee; Camp Grice for a First Aid-focused weekend; Camp Henson for shooting sports; and Camp Rodney (3 times) for orienteering, summer camp, and a winter Klondike Derby! Six troop members have earned their Frostbite Camper Award (2 for the 2<sup>nd</sup> time).

**Learning:** The troop has been meeting weekly over Zoom since the middle of March and continues to have Scouts advance in rank. Scouts have earned more than 60 merit badges! The troop is working on the Cooking merit badge together. We love to build fires and natural shelters, too. Troop 1923 Scouts have hosted older Cub Scouts interested in continuing on with Scouting at our meetings, visited area Cub Scout dens at their meetings, and collaborated with other troops to help teach and learn new skills and methods. The most important things we learn every week, though, are about ourselves.

**Earning:** Thank you for supporting our fundraisers, which have helped us purchase equipment and offset some of our camping expenses. Our biggest purchases have been the trailer and storage shed for our camping gear and equipment.

Through a combination of Scout skills and team work, Troop 1923's two patrols earned second and third place in their division at January's Klondike Derby at Rodney Scout Reservation, which challenged them to work together to complete a series of tasks and events in the outdoors.

**Leading:** The troop conducted an Introduction to Leadership Skills for Troops training in June, which has helped our youth leaders guide one another to 23 advancements in rank. The troop's Patrol Leader Council (PLC) meets monthly to plan camping trips and activities, select this summer's destination for a week of Scout camp, and learn skills to be more effective leaders.

**Serving:** It's been our honor to serve St. Barnabas on Rogation Day, with set-up for the annual Christmas Bazaar, and by retiring the church's worn and torn American flag with dignity. We welcome other ways to support the church and its ministries the way you support ours.

**Succeeding:** Scout spirit motivates us to keep on going! Though we may not get to Scout Camp this summer, the Scouts are full of ideas for other plans that will allow the Troop to Scout On!

Thank you to St. Barnabas' for hosting and supporting our troop! **To learn more about this ministry**, visit <http://Troop1923.com/> or email [pkundevel@gmail.com](mailto:pkundevel@gmail.com).

Respectfully submitted,

Catherine & Patrick Kaser  
Advancement Chair & Scoutmaster, Troop 1923

## SEARCH COMMITTEE

The Search Committee was commissioned by the vestry and started to meet in July 2019. Our Diocese provided guidance from Steve Boyden, search consultant for the Episcopal Church of Delaware. Our first order of business was to develop a survey to help us assess the direction in which St. Barnabas wishes to head and to help us determine what the parish feels we are doing well and what the parish feels are areas that could improve. In August, we contracted with Holy Cow Consulting to conduct an impartial, data-driven survey that would provide us with a broad assessment of our strengths and challenges. The survey was conducted in the fall. Members of the parish were provided the survey link via email and print copies were also made available to those who requested them. The response to the survey was very good, with 144 members participating. Holy Cow Consulting prepared and presented a report to the Search Committee in November. We also gave a second presentation of the survey results to the vestry in January to ensure that all concerned parties had access to the information that we gained from the survey.

Five Focus Groups were held in February to share the survey results with the congregation and to listen to what members of St. Barnabas had to say about the survey and to hear what members of the congregation had to say about their hopes for a new rector. They were well attended and had thoughtful conversations. The information we gained was very consistent with the survey results.

Using the information from the survey and the Focus Groups, the Search Committee developed and launched our Rector Search Tab in mid-March. The Rector Search Tab, which is on the St. Barnabas website for anyone to review, presents our congregation to prospective candidates and describes what St. Barnabas is looking for in a new rector. It provides information on the financial health of St. Barnabas, outlines our many ministries, and tries to capture the vitality and spirit of our congregation. It is an honest description of ourselves and what we are looking for in a new rector. To that end, the rector search tab also includes information about our strengths, which are many; and our challenges, which are opportunities for growth and improvement. The main areas that the survey and focus groups determined are a challenge for us, are the following: music and worship; attracting new members (and hopefully families); strengthening our Christian education offerings; and helping us to discern our gifts and bring focus to our many ministries. We have shared these areas of challenge with the vestry. Candidates evaluating a new call view a parish that is addressing outstanding concerns during the interim period in a favorable light, because it demonstrates the health and energy of the congregation.

Our rector search tab will remain live until mid-May. We continue to meet via Zoom to address the next steps: evaluating candidates and interviewing. We remain in contact with the vestry and diocese to ensure that our search progresses to the best of our abilities during the COVID-19 situation. Safety of the search committee and candidates is our top priority so we will all remain flexible during this time as our search proceeds. We are available to anyone who may have questions for us and continue to monitor our email address: [searchatstb@gmail.com](mailto:searchatstb@gmail.com). Feel free to reach out to any of us.

Respectfully submitted,  
Beth Engler and John Grim, Co-chairs  
Betsy Flanagan, Libby Green, Mary Van House, Bob Jefferson, Jordyn Kramer,  
Claudia Rodriguez, Chris Slocomb, Nicholas Sloman, Jay Strong, Leslie Walker,  
Committee Members



## NEW ORGAN UPDATE

Even with the COVID-19 issues, Zimmer organ is making progress on our organ in their shop. We have selected cherry wood for the organ and a natural stain color. See the attached photos.

The original timing for the organ was August, but with the COVID-19 issues impact we may see some timing delays. In particular, the Walker Technical company in PA, who provides all the internal digital music components and pedals for the organ, is closed due to the virus. So, we should expect that the timing may slip a bit.

As I get new updates, I will share them. Any questions, please let me know.  
Thanks, Brian Engler



## Balance Sheet December 2019 final.xls

	12/31/19	12/31/18	Change	
<b>ASSETS</b>				
1	WSFS Checking Account	119,915.47	73,978.23	45,937.24
2	WSFS Money Market Account	16,859.39	16,841.80	17.59
3	M&T Securities, Inc Account	76,722.39	41,118.35	35,604.04
4	<b>TOTAL ASSETS</b>	<b>213,497.25</b>	<b>131,938.38</b>	<b>81,558.87</b>
<b>FUNDS &amp; LIABILITIES</b>				
5	Operating Fund	16,410.68	7,680.11	8,730.57
6	General Reserve	17,570.62	9,842.89	7,727.73
7	Maintenance Reserve	12,924.02	18,874.02	(5,950.00)
8	HVAC Maintenance Reserve	13,609.04	10,985.81	2,623.23
9	Memorial Fund Account			
10	Memorial Fund	38,794.15	33,982.42	4,811.73
11	Stained Glass Windows	18,012.89	12,462.89	5,550.00
12	Capital Campaign Expenses	0.00	0.00	0.00
13	Outreach			
14	Outreach for Housing	30,000.00	0.00	30,000.00
15	Invite, Welcome, Connect	250.00	0.00	250.00
16	Outreach to Distribute	0.00	675.01	(675.01)
17	Emmanuel Dining Room	2,642.24	2,587.54	54.70
18	Refugee support	573.79	573.79	0.00
19	Christmas Bazaar	8,806.90	8,920.54	(113.64)
20	Family Promise	1,128.00	0.00	1,128.00
21	Anna P Mote Elementary School	250.00	0.00	250.00
22	Highlands Elementary School	750.00	0.00	750.00
23	The Arts Series at StB	4,322.28	4,560.07	(237.79)
24	Youth Work Camp	4,376.82	3,757.00	619.82
25	Youth – Group Proj 2018	5,259.36	5,536.59	(277.23)
26	Continuing education allowance	1,030.90	30.90	1,000.00
27	Rectory Rental Deposit	3,400.00	3,400.00	0.00
28	Clergy transition	2,196.00	0.00	2,196.00
29	Receptions	0.00	47.58	(47.58)
30	Capital Campaign General	0.00	0.00	0.00
31	Pre-paid Pledges	31,189.56	8,021.22	23,168.34
32	<b>TOTAL FUNDS &amp; LIABILITIES</b>	<b>213,497.25</b>	<b>131,938.38</b>	<b>81,558.87</b>
<b>NOTES TO FINANCIAL STATEMENTS</b>				
33	WSFS Account (Housing fund)	45,000.00	118,495.89	(73,495.89)
34	Mortgage - Diocese A&D #975 Rate: 1.928% for 15 Years Date Due: Dec 2025	39,999.48	46,666.20	(6,666.72)
35	Mortgage – Foundation Loan Rate: 4.3% for 15 Years Date Due: Jan 2024	42,298.13	63,673.66	(21,375.53)
36	Loan - St Barnabas Endowment Fund Rate: 5.0% for 5 Years Date Due: Oct 2024	30,000.00	40,000.00	(10,000.00)
37				

- Respectfully submitted R Craig Brosi

**St Barnabas' Episcopal Church**  
**Income & Expenses - 2019 vs 2018**

		2019	2018	change
<b>REVENUES</b>				
1	Plate Offering	23,386	26,679	-3,293
2	Pledge Income	268,373	273,082	-4,709
3	Investment Income	1,711	926	785
4	Altar Flower Contributions	3,585	3,830	-245
5	Day Care Rental	72,730	72,730	0
6	Room Rental	4,875	4,190	685
7	Rectory Rental	20,400	20,400	0
8	Miscellaneous Income	9,027	691	8,336
9	Endowment Fund Income	0	15,000	-15,000
10	<b>TOTAL REVENUES</b>	<b>404,087</b>	<b>417,528</b>	<b>-13,440</b>
<b>EXPENSES</b>				
11	Clergy Salary, Supply Clergy	69,187	82,578	-13,391
12	Clergy Benefits	17,874	24,120	-6,247
13	Clergy Professional Expenses	2,784	3,393	-609
14	Diocesan Acceptance	47,000	47,000	0
15	Staff Salaries	102,212	100,896	1,315
16	Staff Benefits (includes payroll taxes)	14,049	14,052	-3
17	Church Utilities	36,490	38,672	-2,182
18	Insurance	7,714	11,494	-3,780
19	Mortgage Principal	26,308	17,340	8,968
20	Mortgage Interest	5,282	5,941	-660
21	Office Expense	6,927	5,988	939
22	Buildings & Grounds	19,647	18,862	785
23	Trans to HVAC Maint. Reserve	4,000	2,000	2,000
24	Trans to Maint. Reserve	0	3,500	-3,500
25	Housekeeping	2,171	1,577	594
26	Christian Education	122	355	-234
27	Music Program	4,684	2,866	1,818
28	Evangelism/Parish Life	6,303	10,384	-4,081
29	Worship	7,942	7,408	534
30	Altar Flowers	1,995	2,050	-56
31	Stewardship	566	968	-402
32	Pastoral Care	2,334	2,002	332
33	Diaconate Expenses	0	600	-600
34	Miscellaneous	1,557	5,801	-4,244
35	Clergy Transition	531	0	531
36	<b>TOTAL EXPENSES</b>	<b>387,676</b>	<b>409,847</b>	<b>-22,171</b>
37	<b>INCOME IN EXCESS OF EXPENSES</b>	<b>16,411</b>	<b>7,680</b>	<b>8,731</b>

Respectfully submitted - R Craig Brosi

## FINANCIALS (year end 2019)

St Barnabas Episcopal Church is in very solid financial position. We are generally in balance between income and expenses. We have a solid Endowment fund of \$650k that is growing and only periodically used to fund any expense gaps in the annual operation. We have held a successful Capital campaign in 2018-2020 that raised about \$230k for Sanctuary upgrades to the floor, sound system and a new organ. Our balance sheet is solid, with about \$200k of cash assets on the books, although portions of the assets are for designated uses such as memorial fund, outreach, and maintenance reserves. We have a very active lay led Finance Committee that manages the church finances in concert with the Vestry.

Figure 1

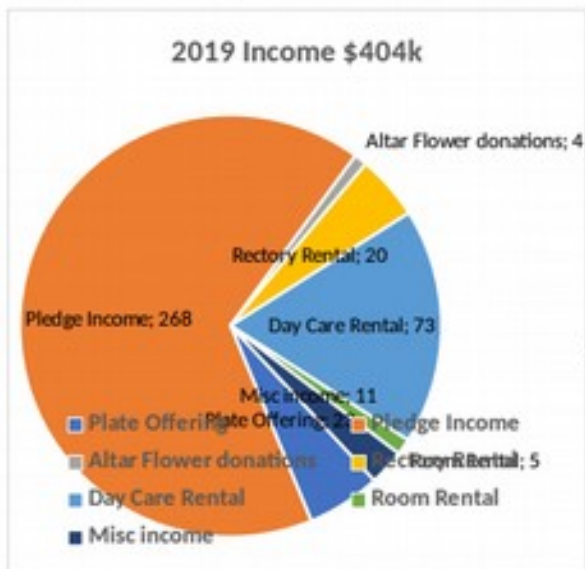
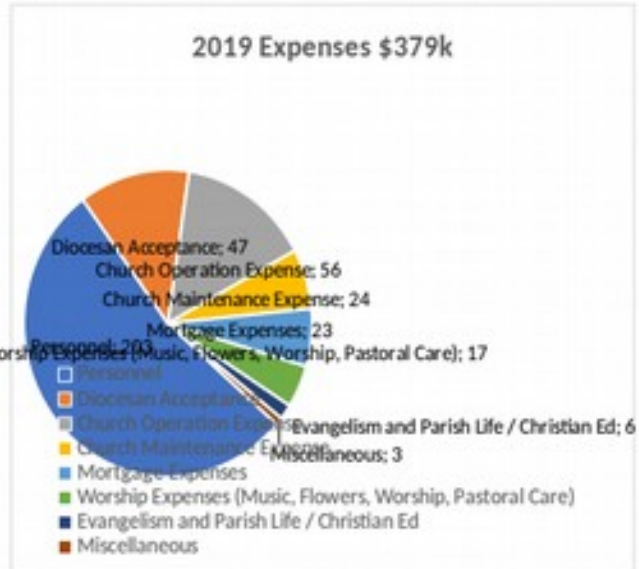


Figure 2



### **2019 Income and Expenses summary:**

Figure 1 shows a pie chart of the 2019 actual income sources. Our primary income is from parishioner annual pledge and weekly plate Offering. We also have an externally operated Day Care (Stepping Stones Child Care) that is run in our church and provides a steady rent stream. In addition, we rent the church great hall or lounge facilities out to other organizations such as NA, cheerleaders, and boy scouts. Currently, the rectory is rented out since the past rectors did not have a need for the rectory use. We also have separate altar flower donations that typically offset our flower expenses.

Figure 2 shows a pie chart of the 2019 actual expenses. As expected, the primary expense is for personnel. The church staff consists of the Rector (currently an interim Rector), church administrator, pastoral care leader, and sexton. We have church volunteers to provide reception services and to do the treasurer and Vestry secretary rolls.

The next highest expense is for our contribution to the Diocese of Delaware as our Diocesan Acceptance. The church operation expenses include our utilities, office and housekeeping expenses and insurance premiums.

Church maintenance is for building and grounds budget to cover routine church/rectory repairs as well as snow removal and lawn service. We also fund annually our major maintenance reserves to build up reserves on the balance sheet to cover larger ticket items like HVAC, roof repairs, lighting upgrades etc. Currently our major maintenance and HVAC maintenance reserves are over \$25k in our balance sheet.

We have 3 outstanding loans, totaling about \$110k in debt, that were from an earlier (2006-2009) capital campaign to significantly expand the church offices and lounge spaces. These loans result in about \$23k of mortgage principle and interest expenses annually and will be satisfied by the end of 2025.

The remaining expense items are for worship expenses which includes flowers, music costs and pastoral care. We also have costs for evangelism and parish life and Christian Education.

Figure 3 provides the 2020 budget for income and expenses, as well as the past 2 years of actual expenses. Income has been relatively flat over the past couple of years, not including any Endowment draws. We have periodically drawn between \$10k and \$15k from the Endowment fund to pay for annual operating expenses or to build up maintenance reserves in anticipation of larger maintenance projects. If income and costs are relatively balanced at the end of the year, the finance committee may defer or cancel any endowment draw.

The annual costs have also been relatively consistent year after year, except for personnel expenses in 2019 which dipped due to the transition from a permanent rector to an interim rector. The projected 2020 mortgage expenses decreased due to a reduction of the loan principle from recent capital campaign donations towards debt reduction. The miscellaneous expense increase in 2020 is due to budgeted rector search costs for 2020 and 2021. In general, actual costs are slightly less than budgeted each year, resulting in a small surplus. The last line of Figure 3 shows the annual surplus.

Figure 3 Income and Expenses

X	2020	2019	2018
<b>REVENUES</b>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
Plate Offering	22,000	23,386	26,679
Pledge Income	285,000	268,373	273,082
Altar Flower Donations	3,900	3,585	3,830
Day Care Rental	73,500	72,730	72,730
Room Rental	4,000	4,875	4,190
Rectory Rental	20,400	20,400	20,400
Miscellaneous income	1,000	10,738	1,616
Endowment Fund Transfer	10,000	0	15,000
<b>TOTAL</b>	<b>419,800</b>	<b>404,087</b>	<b>417,528</b>
	<b>2,020</b>	<b>2019</b>	<b>2,018</b>
<b>EXPENSES</b>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
Personnel Expense	224,804	203,321	221,646
Diocesan Acceptance	47,000	47,000	47,000
Church Operation Expense	61,087	56,087	61,124
Church Maintenance Expense	29,035	23,647	24,362
Mortgage Expenses	20,379	23,189	23,281
Worship Expenses (Music, Flowers, Worship, Pastoral Care)	16,820	16,955	14,326
Evangelism and Parish Life/Christian Ed	12,707	6,425	10,739
Miscellaneous	10,083	2,654	7,369
<b>TOTAL</b>	<b>421,915</b>	<b>379,276</b>	<b>409,847</b>
<b>Annual Surplus/Deficit</b>	<b>(2,115)</b>	<b>24,811</b>	<b>7,680</b>

Below Figure 4 shows a summary of the balance sheet for year end 2019 and 2018. The assets are held primarily in checking and money market accounts. The liability table shows how the assets are designated. The operating fund is the checking account balance and carry forward surplus from prior years. The maintenance reserves are savings for projected large maintenance projects such as roofs, HVAC systems, lights etc. The outreach fund consists of balances from outreach fund raising activities. Note that our outreach fund raising is kept separate from the annual church income and expenses accounting. There is a large increase in the outreach fund due to a large contribution from a single donor to provide housing assistance to the community. Prepaid pledges balance also increased significantly in 2019 due to specific parishioner giving patterns.

**Figure 4: Balance Sheet Summary**

<b>Balance Sheet</b>	<b>Dec-19</b>	<b>Dec-18</b>
<b><u>Assets</u></b>		
<b>Cash and Money Mkt</b>	<b>213,497</b>	<b>131,938</b>
<b><u>Liabilities:</u></b>		
<b>Operating Account</b>	<b>33,981</b>	<b>17,523</b>
<b>Maintenance Reserve</b>	<b>26,533</b>	<b>29,860</b>
<b>Memorial Fund</b>	<b>38,794</b>	<b>33,982</b>
<b>Stained Glass Fund</b>	<b>18,013</b>	<b>12,463</b>
<b>Outreach</b>	<b>44,401</b>	<b>12,757</b>
<b>Arts at St B fund</b>	<b>4,322</b>	<b>4,560</b>
<b>Youth group/workcamp</b>	<b>9,636</b>	<b>9,294</b>
<b>Misc accounts</b>	<b>6,674</b>	<b>3,383</b>
<b>Pre paid pledges</b>	<b>31,190</b>	<b>8,021</b>
<b>Total Liabilities</b>	<b>213,545</b>	<b>131,843</b>



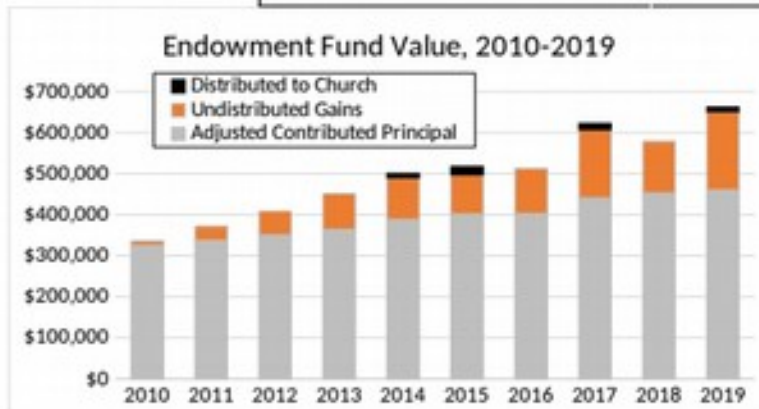
## ENDOWMENT FUND

The Vestry established the Endowment Fund in 1997 to receive money and securities, the income from which will be used by the Church in support of its mission.

The Endowment Fund is invested in Master Fund A, a mutual fund created for this purpose by the Diocese of Delaware for the parishes of the diocese. Master Fund A is professionally managed, diversified, and has low fees.

Withdrawals from the fund must be approved by the Vestry. No withdrawals from the fund may be made which would reduce the market value of the fund below the Adjusted Contributed Principal<sup>1</sup> of the fund. This limitation on what can be taken out of the fund assures that the fund will maintain its value, after adjusting for inflation.

Fund Value, 12/31/2018	\$576,828
Gains in 2019 <sup>2</sup>	+ 84,873
Distributed to Church in 2019	- 10,000
<b>Fund Value, 12/31/2019</b>	<b>\$651,701</b>



The Endowment Fund Committee welcomes new volunteers. The committee currently includes Bill Rose (chair), Brian Engler, Doug Page, Greg Taylor, and David Walker.

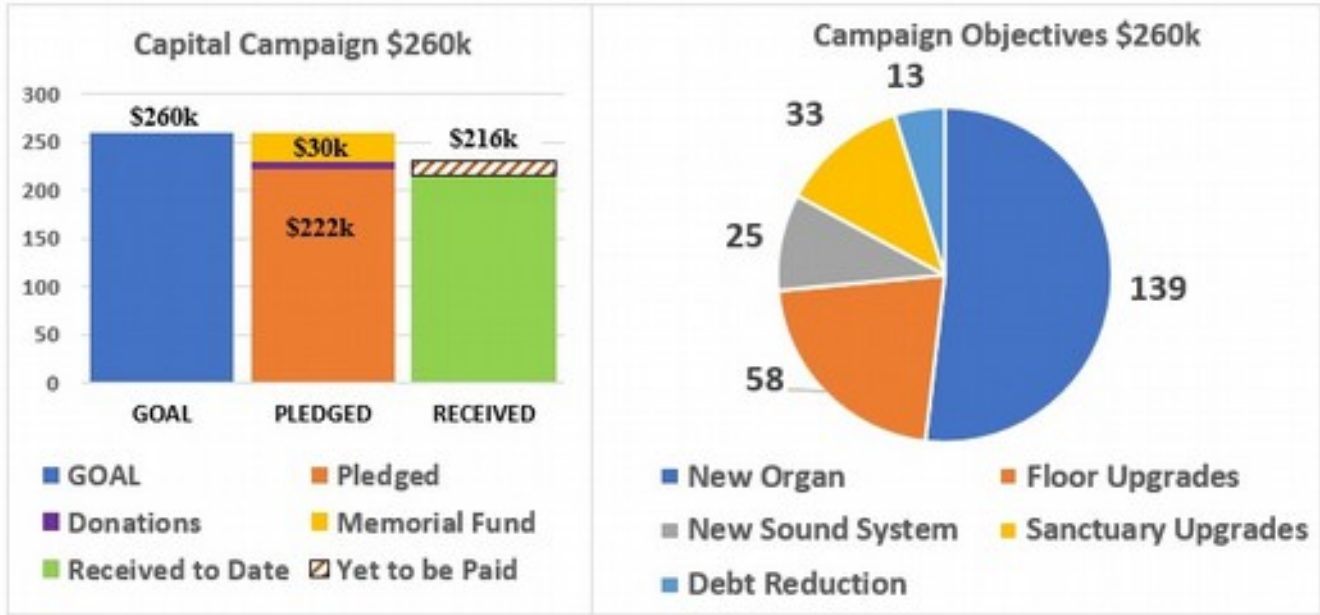
### Notes

- Adjusted Contributed Principal is the running total of all contributions, adjusted for inflation.
- Gains in 2017 include stock appreciation and reinvestment of dividends and interest.

Respectfully submitted, Bill Rose



## CAPITAL CAMPAIGN 2018-2020



After a successful capital campaign pledge drive in 2017/2018, we received original pledge commitments totaling about \$222k or 85% of the \$260k campaign goal. In addition, we have received about \$8k of non-pledged donations to the capital campaign. We also expect to draw about \$30k from the church Memorial fund to help pay for the new organ. The capital campaign was done with no impact to our normal annual pledge commitments, representing the strong financial support the parish has for the church. Through December 2019, we have received a total of \$201k (\$193k pledged and \$8k non pledged) and fully expect to receive the \$29k remaining pledged amount by year end 2020, per the original target completion date.

**There were 4 primary goals of the capital campaign to improve the overall Sanctuary experience including floor upgrades, new sound system, a new organ and general sanctuary upgrades.** Some funds were also raised for prior debt reduction.

### Capital Campaign Goals:

- 1. Sanctuary Floor Upgrade:** The old red carpet and asbestos tiles in the sanctuary needed to be replaced. The carpet was faded and worn and the old asbestos tiles under the pews needed to be removed at some point, in the near future. The altar communion rail was also modified as part of this project, to improve the appearance of the altar space. All of the pews were removed and new vinyl plank flooring (VPF) with a pleasing blue carpet runner for the main aisle was installed. The work was completed in September 2019.



*Old Red Carpet in Sanctuary*



*New Flooring in Sanctuary with altar modifications*

- 2. Sanctuary Sound System Upgrade:** The current sound system is not meeting the needs of the parish, with several dead spots of sound, causing difficulty in hearing the sermon or the choir. It is made up of older technology and standard audio speakers. A new audio system with updated technologies and wide band column speakers will be installed by a professional sound company, JD Sound from Voorhees, NJ. We will have new wireless mics, carbon fiber booms for the choir mics, and a new digital sound board where we can store preset settings to be used for our various services. The new system to be installed in Feb 2020 and is functioning great, with many compliments.



*Old Sound System*



*Old Main Speakers at Front of Church*

**3. New Replacement Organ.** Our current 1986 Allen electronic organ has reached the end of its life and can no longer be repaired. Several components of the organ are no longer functioning, creating some odd sounds or lack of sounds during the service. An organ committee was formed and we retained the services of an organ consultant, Keith Shafer, Church Music Services, to help guide us in selecting a replacement organ. We have received bids from 3 different organ companies for a new digital organ, with 2 manuals, 45 stops and new audio system. We have selected Zimmer Organ company from North Carolina to build and install the new organ. The new organ is expected to be installed in August, depending upon delays from the COVID-19 issue.



*Current 1986 Allen electronic organ*



*New Zimmer organ will look like this with a custom stain color that we have not yet chosen.*

- 4. General Sanctuary Upgrades:** Any remaining funds from the capital campaign after we complete the 3 main objectives: New flooring, new sound system and new organ, will then be needed for general upgrades to the sanctuary space. The budget is expected to be about \$15-33k for these items, depending upon the final cost of the new organ and sound system. The targeted upgrades include new sanctuary doors, window replacement, interior painting, narthex renovation, and seat cushions. These upgrades are expected to be completed over a period of time as appropriate and as funding allows.



*Picture of front doors that need replacing.*

- 5. Debt Reduction:** Some parishioners contributed to the capital campaign but wanted to designate some of their contribution to reduce the remaining load debt from the previous 2006-2008 capital campaign that expanded the church offices and lounge area. That capital campaign raised about \$400k and required \$200k of loans to complete the addition. There is about \$147k of remaining loan outstanding. Parishioners contributed \$13k during this recent campaign to reduce the principle on these outstanding loans.

**APPENDIX A 2019 - 2020**  
**BAPTISMS, CONFIRMATIONS, WEDDINGS & FUNERALS**

**Baptisms**

2019

Gabriel Mulvey  
Isabella Mulvey  
Robert Noah Walker

**Confirmands**

2019

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**Receptions**

2019

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**Reaffirmations**

2019

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**Weddings**

2019

Corrine Burke Hangacsi & Patrick Stephen Valentine

**APPENDIX A 2019 - 2020  
BAPTISMS, CONFIRMATIONS, WEDDINGS & FUNERALS  
CONTINUED**

**Funerals**

2019

David Collin, Jr.  
Mary Beth Rutter  
Ceeanne Brutsché Brosi  
Marianna A. McGonigal  
Robert H. Conly  
Sarah Ann Jeffrey  
Margaret Slocomb  
Mary Lou DiMaio  
Raymond F. Lewis, II  
Roberta (Bobbie) Merrill

2020

Barbara Frye  
Florence Kvalnes



## **APPENDIX B**

### 2019 Parochial Report Membership, Attendance, Services and Pledging Information

Baptized members reported in 2019: 330  
in 2018: 446  
in 2017: 477  
in 2016: 462  
in 2015: 493  
in 2014: 480  
in 2013: 467

Average Sat/Sun Attendance in 2019: 124  
in 2018: 143  
in 2017: 142  
in 2016: 151  
in 2015: 158  
in 2014: 168  
in 2013: 161

Number of signed pledge cards in 2019: 123  
in 2018: 120  
in 2017: 131  
in 2016: 131  
in 2015: 115  
in 2014: 120  
in 2013: 139

Dollar amount pledged in 2019: \$270,373  
in 2018: \$268,426  
in 2017: \$268,745  
in 2016: \$275,299  
in 2015: \$241,000  
in 2014: \$236,916  
in 2013: \$263,123

## 2019-2020 MINISTRY DIRECTORY

These ministries were active at St. Barnabas' during the past program year. The name listed has been the contact person this year, and you may speak to them about the ministry. Some of these will be changed next year.

**Acolytes** - Lesley Haushalter

**Altar Guild** - Ruth Bruner

**Andrew's Place meals** - Maria Perez

**Bazaar** - Pamm Ferris, Libby Green

**Building & Grounds Committee** - Dave Walker

**Bridge Group** - Paul Venti

**Cards and Flowers for shut-ins** - Joan Yulduzian, Sandy Grim

**Chancel Choir** - Michael Larkin

**Cherub Choir** - Sandy Witman

**Christian Education Committee** - Cathy Cooling

**Coffee Cafe'** - Betsy Flanagan

**Communion Assistants** - Bud Cooling

**Communications** - Carter Bowersox, Marti LaRue, Beth Winward

**Counters** - Brian Engler

**Early Riser's Bible Study** - Greg Taylor

**Emmanuel Dining Room meals**- Greg Yulduzian

**Endowment Committee** - Bill Rose

**Eucharistic Visitors** - Sr. Cassandra Norsworthy

**Evangelism/Parish Life Team (EPL)** - Betsy Flanagan

**Finance Committee** - Brian Engler

**Flower Guild** - Stephanie Lord

**Funeral Receptions** - Mano Fernando, Marci Abbott

**Gardener Volunteer** - Betsy Flanagan

**Greeters** - Betsy Flanagan

**Ladies' Luncheon** - Amy Quillen

**Lady Julian Bible Study** - Linda Hardy, Libby Green

**Lectors** - Maria LaValle

**Memorial Garden** - Craig Brosi, Hal Bruner, Pat McDonald

**Men's Luncheon** - Greg Yulduzian



**Office Volunteers** - Beth Winward  
**Outreach Committee** - Maria Perez

**Pastoral Care Committee** - Sr. Cassandra Norsworthy  
**Prayer and Praise Chain** - Leslie Walker

**Renaissance Quire** - Michael Larkin

**Salvation Army Bell Ringers** - Hal Bruner

**Seeker's Prayer Group** - Sr. Cassandra Norsworthy

**Seraphim Choir** - Sandy Witman

**Sound Engineers** - Denise Jarrell, Nick Sloman

**Stephen Ministry** - Lynda Harriss, Sr. Cassandra Norsworthy, Leslie Walker

**Stitched with Love** - Laura Gracie

**Sunday School** - Cathy Cooling

**Summer Sunday School** - Cathy Cooling

**Treasurers** - Greg Taylor, Doug Page, Craig Brosi

**Pledging Treasurer** - Sharon Warrington, Ruth Bruner

**Ushers** - Pat McDonald

**Vestry Recording Secretary** - Debbie McGonigal

**Worship Committee** - The Rev. Martha Kirkpatrick

**Youth Groups** - Sandy Witman